

These are the minutes of the Regular Session of the City of Adams, WI held on March 6, 2006 in the City Municipal Building.

Meeting was called to order at 6:00 p.m. by Mayor Romell. On roll call were Alderpersons Bernhagen, Eggebrecht, Jensen, LaQuee, Williams, Mayor Romell, Administrator Ellisor, Chief Gold, and Street Superintendent Mead. Alderperson Hardin and Attorney Pollex were excused.

**Motion by Eggebrecht, second by Williams to approve the minutes of the February 20, 2006 meeting as printed. Roll call vote, all voted aye.**

Petitions and Communications: There were no petitions or communications presented.

Report of Standing Committees:

Finance Committee: The Finance Committee met February 28, 2006.

It was recommended to enter into a 3 year contract with Johnson Block & Co., Inc.

No discussion was held relating to the 2005 Budget Review and Reallocation of Funds

Administrator Ellisor stated that \$360,000.00 for the Rural Development Project has been budgeted

The committee recommended payment of bills.

Personnel Committee: The Personnel Committee met March 1, 2006.

Discussion was held relating to duties and responsibilities for City Administrator. A copy of the existing ordinance will be supplied to all Council members. The committee felt no changes were needed.

It was recommended to refer the job description of Street Superintendent to Policy with the changes made. The committee also suggested the Street Superintendent description to be included in the Code of Ordinances.

Discussion was held on replacement of Clerk/Treasurer Renner. Recommendation was made for Administrator Ellisor to immediately post the Clerk/Treasurer position internally. Recommendation was made to retain Clerk Renner on as a part-time consultant at existing hourly rate at time of retirement.

It was recommended to refer time clock punching for department heads to Policy for elimination or compliance. Discussion was held on department head sick leave pay out on accumulated sick leave. This will be placed on the next agenda for the next meeting.

Williams stated that hours pertaining to the consultant position should be stipulated. The Mayor reported that it would be task related and would be laid out by the Administrator. Administrator Ellisor acknowledged the services would be on an as needed bases. LaQuee stated that this will be on the next meeting agenda to find out if Clerk Renner is interested in a consultant position.

The next meeting date will be determined after the posting of the Clerk/Treasurer position has expired.

It was recommended for Chief Gold to seek applications for part-time officers and to bring back at a future meeting.

Report of City Officers:

**Mayor Romell:** Mayor Romell reported that he attended a Wisconsin WAHTER study in Plover. The study pertained to the UV groundwater disinfection in wells.

The Mayor also attended a 101 ground water meeting at the New Chester town hall conducted by Rural Water Association. He attended to become more knowledgeable on ground water, and see if fears of the 50 million gallons of water the City would sell Emerald would impact the water level. What he learned was there is such a huge amount below us, there would be little if no impact on the water level. The 50 million gallons sold to Emerald is 1/260<sup>th</sup> of the amount of water used for irrigation in Adams County on crops last year; which amounts to approximately 13 billion gallons. This water and aquifer is replenished by rain or snow fall in the rate of 6-10 inches each year. They estimate 29 trillion gallons of rain or snow fall a year on Wisconsin.

Mayor Romell explained if you could some way pour all the water on top of the state it would estimate a depth of 30' feet. In sandy soil, 9 inches of water seeps into the ground per each inch running off into the streams. The aquifer is replenished quite rapidly, most precipitation that seeps into the soil moves only a few miles to the point of where it is discharged, and the seepage flows to the water table.

A current study on the Duck Creek water shed is currently being examined. The water shed northern boundaries starts where the creek is by Cedar Shack and flows south westerly into the river. Our flow of water flows north toward Little Roche-a-Cri. The water seepage coming from the north would be intercepted at the creek. He would doubt there would be impact to anyone beyond Cedar Shack.

As previously reported, there is a 5 – 10' foot drop in the static table this year, a 2-5' foot drop is normal and a safe fluctuation. A 20' foot drop in the static table would be of concern. Unsafe farming practices such as over applications of fertilizers such as pesticides, herbicides, insecticides, is pollution to our ground water. Other concerns of pollutions are, but not limited to, car exhaust, smoke stacks, industrial pollution, road salt, and dust from city streets.

Mayor Romell stated Professor George Kraft from the UW Extension office will be here Friday, March 10<sup>th</sup> at 8:30 a.m. to address additional information regarding ground water. Mayor Romell extended an invitation to anyone that would like to attend.

### **City Administrator:**

A Rural Development meeting with the administrator is scheduled for Wednesday, Administrator Ellisor stated that we are at a critical point on the project. We got a season of work ahead of us. There is roughly \$380,000 in the contingency budget with additional efforts with the project. The downside is we have approximately one million dollars worth of work to identify. We will have to go through a process of elimination, downsize and prioritize some items.

He attended the NIMS course Thursday night and it will continue every Thursday for two months. The course is federally mandated, which affects the grant monies the City receives.

There are numerous agenda items for Policy & Procedure and it was stated a meeting should be scheduled.

Administrator Ellisor reported that as the audit proposals received will be discussed further on the agenda. He feels that they all met the criteria the City requested. He stated that the City has had Vichow, Krause & Co. as our auditors for over 20 years.

LaQuee stated that an informational meeting for the west side should be scheduled.

Mayor mentioned that there will be representatives from MSA Professional Services and Gasser Construction will be in attendance at the next public works meeting.

**Chief Gold:** Chief Gold had nothing to report at this time.

**Street Superintendent:** Street Superintendent Mead reported that he also attended the WAHTER study in Plover. They will be in the City installing the Ultraviolet light ("UV") disinfection unit this week at well house #2 and the units will be in operation for 6 months. Control of the equipment will be linked to the automated system for the well. The disinfection at the well will be conducted as part of a study by the Marshfield Clinic Research Foundation and the University of California-Davis. This study will look at the effects of UV disinfection at 14 Wisconsin communities in an attempt to estimate the attribute risk for acute gastrointestinal illness and febrile illness for children who drink municipal water in communities that use non-disinfected groundwater. There also has been a good response from residents participating in the study.

He has contacted the Department of Transportation regarding the crosswalk signs and he was informed that the City will need permits for both crosswalk signs. Although one is a temporary sign that will be taken down daily, he was told this will be in the City's best interest to obtain the permit.

*New and Unfinished Business:*

**Motion by Eggebrecht, second by LaQuee to authorize transfer of Agent for Pamida, Inc., Roll call vote, all voted aye.**

**Motion by Bernhagen, second by LaQuee to enter into a 3 year audit service contract with Johnson Block & Co., Inc. at the annual cost of: \$16,100 for 2005, \$16,890 for 2006, and \$17,790 for 2007. Roll call vote, all voted aye.**

**Motion by Jensen, second by LaQuee to table the lease agreement on the City water tower. Roll call vote, all voted aye.**

**Motion by LaQuee, second by Jensen to authorize the issuance of an Operator License to James Fisher and a renewal Operator License to Brenda L. Swanson. Roll call vote, all voted aye.**

**Motion by Jensen, second by Eggebrecht to adjourn. Roll call vote, all voted aye.**

Janet L. Winters  
Deputy Clerk/Treasurer