

These are the minutes of the Regular Session of the City of Adams, WI held on April 3, 2006 in the City Municipal Building.

Meeting was called to order at 6:00 p.m. by Mayor Romell. On roll call were Alderpersons Bernhagen, Eggebrecht, Hardin, Jensen, LaQueue, Williams, Mayor Romell, Administrator Ellisor, Chief Gold, and Street Superintendent Mead. Attorney Pollex was excused.

**Motion by Jensen, second by LaQueue to approve the minutes of the March 20, 2006 meeting as printed. Roll call vote, all voted aye.**

Petitions and Communications:

Williams reminded everyone to vote.

Report of Standing Committees:

**Policy & Procedure Committee:** The Policy & Procedure Committee met March 23, 2006.

Administrator Ellisor stated the Committee will start a large project with updating and compiling ordinances, recommending the deletion of obsolete ordinances, changes, or additions. All recommendations will go to Council for approval at one time.

The Street Superintendent job description was discussed.

Employee drug & alcohol testing policy and procedure was tabled to the next meeting.

It was approved to change the designated smoking area to the Channel 4 office when the school is finished and has moved the equipment out.

Administrator Ellisor addressed the options of creating an Ordinance limiting number of animals in a zoned single family residential area, and creating a nuisance odor control "Clean Air" test. The test would be conducted similar to the County Health Inspectors, this test could be conducted from certain footage away from the house. Enforce licensing (which would entail rabies vaccination), apply the same citation fees as with dogs. Implementation will need to be addressed. He handed out sample ordinances from other municipalities for the committee to review. He met with Joe Lally (Adams County Health Inspector) after he performed an inspection on the Linden Street house that has an abundant amount of cats. The results of the test such as ammonia, did not meet the limitations, it was low by comparison. Administrator Ellisor is to have an Ordinance drafted within a month for review.

Administrator Ellisor stated that the last paragraph of Resolution 1994-28 be eliminated. The paragraph states "Salaried Employees: Pursuant to federal and state laws, salaried employees, including department heads, will utilize the time clocks for accountability purposes." Administrator Ellisor stated that Clerk/Treasurer Renner and Chief Gold have continued to punch in their time.

It was recommended to delete the last paragraph from Resolution 1994-28 relating to time clock.

**Finance Committee:** The Finance Committee met March 28, 2006.

It was approved to purchase the replacement digital video camera.

The 2005 budget review and reallocation of funds were tabled.

Administrator Ellisor stated a Rural Development preconstruction meeting was today. They will finish up the East side in May and then will start on the West side.

It was recommended to pay the bills presented.

**Planning Commission:** The Planning Commission met March 29, 2006.

Discussed was the importance of house numbering.

Motion was made to grant the request for a conditional use permit for small engine repair at the existing Ace Hardware building.

Report of City Officers:

**Mayor Romell:**

Mayor Romell stated Saturday, April 7th Greg Lawrence from WJRC Radio Station out of Mauston will be at Pump 24, he expressed that all Council members should stop by as this is a good promotion for the City and Adams County.

Mayor reported that Saturday, April 7th is Kids Day at the Adams-Friendship High School from 8:00 a.m. to 2:00 p.m.

Mayor Romell gave an update on the project and that two crews commenced working today. The west side will begin construction when the east side is completed.

Mayor Romell proclaimed April 2-8, 2006 National Library Week.

**City Administrator:**

Administrator Ellisor reported that an Informational Meeting will be held for residents living in the west side construction area on April 6th. Property owners are encouraged to attend. If unable to attend, owners are encouraged to meet with the City Administrator if they have any questions relating to the project.

An Open House Meeting will be held on April 19th for citizen viewing and input on the City's proposed Comprehensive Plan.

He stated the sooner the project is completed, the sooner a closing date for the Rural Development loan can close. This could be a difference in the interim financing of \$50,000 – 150,000.

**Chief Gold:**

Chief Gold had nothing to report.

**Street Superintendent:**

Start up on the project has begun. Contractors hit water services and gas lines that were not correctly identified.

Street Superintendent Mead met with some of the contractors this morning. Work began this morning. Contractors will begin work on Linden Street, followed by State, Liberty, Walker and Center Sts. The Concrete crew will be coming in next Monday and will start pouring sidewalks. Sidewalks should be completed in five days.

Tree removal will be completed by Wednesday, and the crewman out picking up brush.

He stated that Bob Berry is performing both the Water and Wastewater duties as Jeff Moore is on sick leave. He has commended Bob for filling in and doing an outstanding job.

White Goods pickup will be April 28th; residents are to place items in the alley or close to the road side.

New and Unfinished Business:

**Motion by Williams, second by Hardin to combine the Mid-Month Regular Session with the Reorganization Meeting on April 18, 2006. Roll call vote, all voted aye.**

**Motion by Eggebrecht, second by Hardin to table the Smoking Policy in the City Municipal Building. Roll call vote: Eggebrecht, and Jensen – aye: Bernhagen, Hardin, LaQueue, and Williams - nay.** The smoking policy is to be placed back on the Policy agenda and to include all buildings owned by the City. Discussed were options on designated areas.

**Motion by LaQueue, second by Hardin to keep the existing Resolution 1994-28 in place. Roll call vote: Bernhagen, Eggebrecht, Hardin, and LaQueue, - aye: Williams, and Jensen – nay.** Administrator Ellisor stated that salaried employees should not have to be punching a time clock. LaQueue informed the Council that the City Personnel Manual states all employees' hours are based off 8 hours per day, 5 days per week, and punching a time clock is for accountability purposes only.

**Motion by Eggebrecht, second by Bernhagen to authorize the transfer of Fermented Malt Beverage and Intoxicating Liquor License to Pamida Stores Operating Co., LLC. Roll call vote, all voted aye.**

**Motion by Williams, second by Eggebrecht to authorize the replacement of the Video Camera for the Squad Car and to transfer the funds from the Capital Equipment fund. Roll call vote, all voted aye.** Chief Gold explained that the old unit is obsolete and parts are no longer available. The camera is used for traffic stops, officer safety, and training. It also allows the officer to monitor the back seat.

**Motion by Bernhagen, second by Williams to adjourn. Roll call vote, all voted aye.**

Janet Winters  
Dep. Clerk/Treasurer