

These are the minutes of the Regular Session of the City of Adams, WI held on May 5, 2008 in the City Municipal Building.

Meeting was called to order at 6:00 p.m. by Mayor Romell. On roll call were Alderpersons Jensen, LaQuee, Manthey, Robinson, Smith, Williams, Mayor Romell, Attorney Pollex, Administrator Ellisor, Chief Hanson, and Street Superintendent Mead.

Motion by LaQuee, second by Smith to approve the minutes of the April 21, 2008 meeting as printed. Roll call vote, all voted aye.

Petitions and Communications: None presented.

Report of Standing Committees:

Policy & Procedure Committee:

In petitions and communications, Mayor Romell stated he would like to see recommendations to Council from the committee.

Discussion was held on the Personnel Manual & Administrative Policies Handbook. The committee felt the Handbook needed to be reviewed for the next meeting. Motions were made to table.

Recommendations were made to approve the increase for a New Operator License fee to \$20.00. *This will defray the charge to the Police Department for background checks.*

Chief Hanson distributed a list of the most common ordinances the Department would use and gave his recommendation of new citation fees. The list was reviewed and discussed. Recommendations were made to table.

Finance Committee:

Administrator Ellisor gave a review of the 2008 budget and reported that at this point we are in good shape except for snow removal and fuel. Adjustments may be needed in these areas.

Recommendations were made to pay the bills.

Administrator Ellisor gave a review of the estimated cost of property liability and workers compensation insurance. Final cost will be presented to the council when received.

Report of City Officers:

Mayor Romell: Read the letter received from Congressman Thomas Petri inviting him to be a speaker at the Federal Grants and Programs Conference that will be held in Fond du Lac at the end of the month. He will take part in the Success Stories and speak on behalf of the City's success obtaining Grants over the last twelve years.

Administrator Ellisor: Stated that the City has taken full advantage of the Program. He also reported that he is working on the old Rural Development project. He continues working with the new well application putting needed material together, and he will be meeting with the Engineers this week. The City is working on the cross connection program, this brings the City into compliance and ensures the safety of water. The paperwork for the stewardship program has been submitted for the Trail System. Williams asked if there has been any information received on the proposed project such as costs. He felt it would be a good time to solicit bids because of the economy, and if there will be any information for the next meeting. Administrator Ellisor stated he will look into it.

Attorney Pollex: Reported that personnel depositions will be taken on Thursday, May 8. He has been working with Building Inspector/Zoning Administrator White on abatement issues regarding fences and yards. He has Pre-Trials this week, and reminder letters have been sent to the property owners regarding utility hook-up.

Chief: Reported that Officer Herfel has been appointed the Property Maintenance Officer. Notices have been sent out regarding the abandoned vehicles at the Waste Water Treatment Plant. The new squad should arrive in two weeks. A Mobility Workshop will be held at the Adams County Community Center May 21st between 1:00pm and 4:30 p.m. Anyone who has one of these devices and the public who would like more information should attend. Herb Gies is back from leave as part-time officer. He received forty-five applications for part time help. He has chosen the ten most qualified to interview.

Street Superintendent: Stated during hydrant flushing last Thursday, there was a main break at the five-corners in Friendship. Williams questioned if Friendship will be credited a water loss. Administrator Ellisor stated there will be an adjustment to the sewer per the agreement, after a determination of the amount lost. They will also work on installing the Police Department signs. The crew has been working on leaf pick up. Numerous piles have been left because they contain bricks, stones, sticks, animal feces, or to close to posts or trees. He stated the dust from the animal feces creates an unhealthy dust from the leaf vac. Property owners need to paper bag the leaves and the department will then pick them up. Williams stated that is a hazard and masks should be worn when they are leaf vacuuming. LaQuee stated you could get the real cheap ones. Mead replied they have some there and prices vary. The flags will be in soon from the American Legion Post and they should have them up by Memorial Day. Williams questioned the Neighborhood Watch signs as they are looking pretty shabby, and we should take them out or put new ones in. Mead said he will look in a catalog he just received. Manthey asked if we have a neighborhood watch. She new they were trying to start one up in the City and had attended a meeting and didn't think it started up. Manthey questioned why purchase signs if we don't have a neighborhood watch. Williams asked Chief Hanson if he knew. Chief stated he had heard of a meeting prior to him coming here, but where it went from there he had no idea. LaQuee stated that on Juneau Street he noticed a street sign down. Mead stated he picked up one that was just past the lift station. LaQuee said there use to be a No Hunting-City Limits sign by Juneau & North Streets. Mead stated he will look into it. LaQuee questioned how long will Friendship need to chlorinate. Mead stated they didn't give him a definite time. Robinson questioned how the water is calculated with the construction in Friendship. Mead stated Friendship has three meter pits that water is computed from. Robinson questioned if there is a schedule for leaf/brush pick up. Mead stated they did have a truck down last week and delayed them on pick up, but they are back on it now.

New and Unfinished Business:

Agenda item 1: Introduce/Adopt Ordinance relating to operator license fees. Mayor Romell asked the Council if they wish to lie this over for a second reading. Williams stated he believes it should be. Williams read the first reading of Ordinance 04-2008. Mayor Romell asked Chief Hanson if he would like to speak out on this. Chief stated that he attended the Policy & Procedure meeting, it was brought up when the police department runs a criminal history check on them through the States computer system, the department is assessed a five dollar fee. He stated that the charge for operator licenses use to be twenty five dollars then decreased to the ten dollars. The increase to twenty dollars will help defray the charges from the State. Mayor Romell stated this will be re-introduced at the next meeting.

Motion by Williams, second by Jensen to approve payment of bills. Roll call vote, all voted aye.

Motion by Williams, second by Smith to adjourn. Roll call vote, all voted aye.

Janet L. Winters
Clerk/Treasurer