

These are the minutes of the Regular Session of the City of Adams, WI held on September 2, 2008 in the City Municipal Building.

Meeting was called to order by Mayor Romell. On roll call were Alderpersons Jensen, LaQuee, Manthey, Robinson, Mayor Romell, Administrator Ellisor, Chief Hanson and Street Superintendent Mead. Alderpersons Smith, Williams, and Attorney Pollex were excused. Also attending was Carrie Leonard, Johnson Block and Company.

**Motion by Jensen, second by LaQuee to approve the minutes of the August 18, 2008 meeting as printed. Roll call vote, all voted aye.**

Petitions and Communications: None presented.

Report of Standing Committees:

Finance Committee: (The Committee met August 27, 2008)

Administrator Ellisor gave a review of the budget stating that it appears to be on schedule and he'll give a closer update at the Finance Committee meeting in September.

Recommendations were made to pay the bills.

Report of City Officers:

**Mayor Romell:** Read a letter received from Jane Grabarski, Emergency Management Director, thanking the City for participating in the table-top exercise of a Wisconsin River Co-op hazardous spill last month. A hazardous material spill-response plan has been made mandatory for all municipalities by FEMA.

**Administrator Ellisor:** Reported negotiations with both the Public Works and Public Safety unions will begin. Special Assessments for Lincoln Street are being finalized and a public hearing will be held soon. He has sent notification to the Village of Friendship regarding connection fees for the sewer main on West Street.

**Chief Hanson:** Reported that school is back in session and speed limits will be enforced in the school zones. The department received a letter of thanks from Juneau County Health Department with WI WINNS program. This program was created to stop the sale of tobacco products to underage persons. The City had two violations during their inspection in June. For participation in the Booze & Belts program, the department received a \$4,000 equipment grant. He and the Mayor attended the Law Enforcement Task Force meeting with staff of Adams Friendship School District.

**Street Superintendent Mead:** Reported the compost entrance is almost finished, signs are being put up. The light has been installed at the South Business Park. They will have the tub grinder out at the old compost site this week. Upcoming work includes brush pick up, exercising valves, line scraping, storm drain cleaning, hydrant flushing on the 18<sup>th</sup>, and white goods pick up on the 25<sup>th</sup>.

New and Unfinished Business:

Carrie Leonard, auditor-Johnson Block and Company, Inc. presented an overview of the 2007 Annual Report. A synopsis of the Financial Statement was given. She stated that things look good and nothing was out of line. The big major change in the statement of assets is the capital assets related to the Rural Development project were moved out of construction progress and into capital assets to be depreciated. Net assets increased by \$644,962, business type increased by \$977,643, resulting in total net asset increase of \$1,622,605. Property taxes are about 35% of the total revenue. TID #3 shows a negative fund balance due to future tax increments that come in as revenue to offset the balance. Total change in fund balance was \$153,479. She stated that there may be need for a utility rate increase and in 2009 they will look at the rates a little more closely so there is enough to pay out for infrastructure. She recommends that Council may want to consider writing off the landfill advance to the CDA.

The City had unrestricted net assets of \$ 1.8 million as of 12/31/07. The unreserved/undesignated general fund balance was \$595,845.

**Motion by Manthey, second by LaQuee to authorize Chief Hanson to begin process of abatement of property at 425 S. Walker Street. Roll call vote, all voted aye.**

**Motion by LaQueue, second by Jensen to approve issuance of an operator license to Annette M. Foster. Roll call vote, all voted aye.**

**Motion by LaQueue, second by Jensen to approve payment of bills. Roll call vote, all voted aye.**

**Motion by Manthey, second by Jensen to adjourn. Roll call vote, all voted aye.**

Janet L. Winters  
Clerk/Treasurer