

These are the minutes of the Regular Session of the City of Adams, WI held on October 20, 2008 in the City Municipal Building.

Meeting was called to order by Mayor Romell. On roll call were Alderpersons Jensen, LaQuee, Manthey, Robinson, Smith, Williams, Mayor Romell, Administrator Ellisor, Chief Hanson and Street Superintendent Mead. Attorney Pollex was excused.

**Motion by LaQuee, second by Williams to approve the minutes of the October 6, 2008 meeting as printed. Roll call vote, all voted aye.**

Petitions and Communications: None presented.

Report of Standing Committees:

**Personnel Committee:** (The Committee met October 9, 2008)

In closed session, discussion was held regarding Part-Time Public Works Employee Salary. Recommendations were made to approve the Part-time Public Works Employee Salary.

**Fire District:** (The District met October 9, 2008)

Chief's Report:

There were 7 calls. Donations were received from the Fair Board of \$100 and \$1000 from the Easton-White Creek Lions to be used for rescue equipment.

Currently testing fire hose.

Truck pump to be tested October 18<sup>th</sup>.

Hazmat trailer stored at Chief's home.

Received a grant of \$956.00 from the DNR to be used for protective gear and forest fire suppression.

This week is fire prevention week – been going to schools.

ACEC to build new tower on mound.

Motions were made to adopt the \$211,320 budget for 2009.

**Public Safety Committee:** (The Committee met October 14, 2008)

In petitions and communications, discussion was held on a request about the train whistle and a pill drop off place for expired medication. Officer Sherd participated in an Officer Evidence Technician Course. The no parking issue relating to Brevoort and Grant Street is to be referred to Public Works. Weather radio's request is to be referred to Finance.

Motions were made to approve the Police Report.

Motions were made to accept the Five-Year capital equipment budget with reservations.

Motions were made to accept the Building Inspector/Zoning Administrator's Detail Report.

Motions were made to adjourn into closed session to consider Performance Evaluation Data and Discipline of Any Public Employee (Police) – SS 19.85(1)(c) and SS 19.85(1)(b).

Chairperson Jensen called the meeting to order; on roll call were all above listed members. Discussion was held.

**Public Works Committee:** (The Committee met October 15, 2008)

In petitions and communications, Jensen stated the hydrant maps are too small for the Fire Department. Fire hydrant markers have been ordered. Mayor Romell stated that the issue of parking on Linden Street will be an extra cost of \$3,800 to \$5,000 total for restoration for parking. The mobile home behind Kwik Trip will be removed. Ordinance for water and sewer hook up needs to be addressed by the Policy Committee. Signs at the Post Office need to be turned. Mayor Romell brought up a discussion about the South Industrial Park and scrub brush build up.

Discussion held relating to the Part-time position.

The alleys need work. This will be brought up at the Finance Committee meeting for a spring project.

Administrator Ellisor discussed the equipment disposition of the brush chipper, 2 City squads, and a single stage snow blower. Possibly an engine could be used for back up at the well house.

Discussion held relating to the Five Year Capital Equipment Budget – Acquisition of Property.

Discussion held on the purchasing of salt for the snow pack on the streets.

Discussion held on the Street Projects update. The portable power generator will be here in about 90 days. Trees should be here in a couple of weeks. This will close out the Rural Development project.

**Finance Committee:** (The Committee met October 16, 2008)

The City Budget was reviewed and changes were suggested.

**Report of City Officers:**

**Mayor Romell:** Read the minutes of the Public Hearing held October 6, 2008. He had contact with the Attorney from the League of Wisconsin Municipalities regarding registered sexual offenders. He attended the Federal Correctional Institution meeting in Oxford on October 14. The website password has been found.

**Administrator Ellisor:** Reported that Street Superintendent Mead has contacted and made arrangements with the County for 200 tons of salt. The County is the only source as the State has a monopoly for their use. He stated the 200 tons should be sufficient if we have a year like last year. They have had discussions to prevent the snow buildup. He is working on the budget process and has presented it before the Public Safety and Public Works committees. He also presented the five year equipment purchase plan. He contacted MSA and ordered the fire hydrant maps, they will also be printed in quarter sections which will be larger maps. The Rural Development project will be closed out around mid winter with the purchase of the generator and tree planting. We just received the latest audit and budget reports that need to be submitted, there will be four years of audit reports that will be maintained. The new application for the well house was sent to the DNR, they have ninety days to respond. If they respond sooner, we then can venture forward on the test well location. We will be proceeding with the initial meeting for union negotiations the first week in November. Williams questioned if the 200 tons of salt was a mix. Administrator Ellisor stated it is straight salt which is estimated at \$77/ton. Mayor Romell stated he had talked to the secretary at the County, she said they are just starting to get it in. Williams also questioned if the bids on the test well have been done, and the progress on the utility hookups south of the tracks. Administrator Ellisor stated they have started on the bids, and the Hintz property had started excavation but the DOT stopped them to draw permits, the Beaver Pub is to get connected in November.

**Chief Hanson:** Reported that Officer Sherd has completed the State of Wisconsin Evidence Technician Course at the Wisconsin State Patrol Academy located at Fort McCoy. Winter parking will take effect on November 15<sup>th</sup> starting at Midnight and go to April 15<sup>th</sup>, the fine for the violation is \$25. The City may issue a snow emergency. The snow emergency will broadcast on WDKM, Channel 4, and the Sheriffs Department will be notified. They will be working on property maintenance violations in the next thirty days. Overall, there has been good cooperation from property owners when contacted. Williams stated the records should be published with the activity. Manthey questioned the status of the Municipal Court. Chief Hanson stated Michelle is working on getting facts and figures from the Clerk of Court and contacting other Municipal Courts and hopefully by the end of the year will have the cost factors for the Municipal Court start up. LaQuee complemented the Department on the evidence locker organization.

**Street Superintendent Mead:** Stated they have started on the vehicle maintenance for the winter equipment. The leaf vac has started and was out last week, and will be out for about the next month. The leaves need to be on the curb line, debris free, and away from mailboxes, and obstacles. They started installing the fire hydrant markers today. He spoke with Mr. Bays on the South Industrial Park and will have suggestions and more information at the next Public Works meeting. LaQuee stated that he can see the problems they are having with leaf pickup as people need to work with the department as cars are parking up on the leaves. LaQuee questioned as to who is responsible for the gravel on South Walker Street. Street Superintendent Mead stated that D.L. Gasser will perform the shoulder and driveway work. Mayor Romell stated that he had received a compliment on the Cedar Street sidewalk.

*New and Unfinished Business:*

As Resolution 2008-13R which increases the rate of pay for the Part-Time Public Works employee was read in its entirety at the previous meeting, Administrator Ellisor read the changes that were made.

**Motion by Manthey, second by Smith to adopt Resolution 2008-13R (see appendix B of Minutes Book) which increases the rate of pay for the Part-Time Public Works employee with the amendments made. Roll call vote, all voted aye.**

**Motion by Jensen, second by Williams to adjourn. Roll call vote, all voted aye.**

Janet L. Winters  
Clerk/Treasurer