

These are the minutes of the Regular Session of the City of Adams, WI held on June 15, 2009 in the City Municipal Building.

Meeting was called to order by Mayor Williams. On roll call were Alderpersons Jensen, LaQuee, Manthey, Newberg, Robinson, Suhr, Mayor Williams, Administrator Ellisor and Street Superintendent Mead. Attorney Pollex and Chief Hanson were excused.

Motion by Jensen, second by Newberg to approve the minutes of the June 1, 2009 meeting as printed. Roll call vote, all voted aye.

Petitions and Communications: Mayor Williams reiterated that if any citizen wishes to address the Council, that petitions and communications is the proper time to do so. He would like to see Council communicate as in the past, Administrator Ellisor is to look into the legality and will start next meeting.

Report of Standing Committees:

Policy & Procedure Committee: (The Committee met June 4, 2009)

Motions were made to refer Transient Merchant/Seller Permit to Planning Commission to set Standard to Allow the Conditional Use then Refer back to Policy to set the Fee(s).

Recommendations were made to refer the Ordinance Relating to ATV and Off Road Motor Vehicle to Council.

Motions were made to refer the Temporary Structures Ordinance to Planning Commission to Rescind and Revise Language in the Ordinance and Modify to the Zoning Code.

Public Safety Committee: (The Committee met June 9, 2009)

In Petitions and Communications a question was brought up regarding the alley behind the Times office.

Motions were made to approve the Police Report.

Motions were made to approve the Building Inspector's Report.

During the discussion regarding Municipal Court a recommendation was made to leave it on the agenda for discussion until it becomes feasible to act on.

Public Works Committee: (The Committee met June 10, 2009)

In Petitions and Communications a discussion was held regarding sand hauling at rail yard.

The estimated cost of the West Liberty reconstruction is \$260,000.00. This project might be able to begin next spring. A \$100,000.00 grant was received from the RD project.

Recommendations were made to approve the Compliance Maintenance Report.

A routine discussion was held regarding the City's grant progress. The test well drilling is in progress. Superintendent Mead was asked to get 3 bids for a Utility Trailer for next months meeting.

Recommendations were made to keep the fill dirt for future use.

Fire District: (The District met June 11, 2009)

Chief's Report: There were 6 calls and a 2nd recall on the 312 (fan belt).

Motions were made to pursue a 50-50 DNR Grant for personnel equipment.

Planning next year's budget.

Discussion was held regarding the stimulus program and the possibility of a new fire station.

Report of City Officers:

Mayor Williams: Reported that he has been out of the office the last couple of weeks due to sickness. Mayor Williams wants to start looking at holding and cutting costs for next year as budget time is coming up. He does not want to increase taxes unless we absolutely have too. There will be a

reduction of approximately \$16,000 in the 2010 State Shared Revenue. There was approximately a \$16,000 increase to the ambulance service as well as salaries, and a slight increase in insurance costs. While adding these increases and other costs that will occur, it is time to start planning now. He would like to have all the purchases reviewed, and possibly get better discounts such as buying in volume to get bulk rate. He stated that we should have information on cleaning and buffing of the floors and repair of the bathrooms.

Administrator Ellisor: Reported he is looking at different ideas on how to approach the new budget year to assist our General Fund, without an increase to the taxes. Among the areas to look at, one is the status of the TIF Districts projected life and how to roll that into the General Fund operating budget when they retire. TIF #1 is on the verge of retiring and he will look into maybe retiring that one early. He can easily present a chart that shows the General Fund property tax levy over the past seven years. The overall City portion of the tax bill is about one-fourth of the total. Other areas of holding cost are through the grant programs, currently the City has three applications submitted for the well and finishing the park. The EDA is 75% grant and 25% loan, additional information has been sent and more to follow. He is also looking into energy saving such as converting over our municipal lighting, and looking over the street lighting contracts. There is possible Federal stimulus funding to assist with the capital conversion for that type of work. He will be in contact with a couple representatives that will be able to assist and educate him. He met with Mr. Jones of the Village of Friendship and they still have to make revisions to the water & sewer agreement. He also met with Chief Rusch regarding funding possibilities and programs that are out there for the fire hall. They need to meet with Mr. Jones for intergovernmental cooperation to be considered for funding.

Street Superintendent Mead: Reported on the cleaning and remodeling bids that we are seeking. He contacted and met with two of the three cleaners, they are to submit their bids tomorrow. He has met with one of the two contractors for the remodeling and will meet with the other Wednesday. The department has been working on sewer jetting, crack filling, ditch mowing, and brush pick-up. He received an e-mail from Rob Uphoff of MSA, the screen for the test well should arrive tomorrow. Soil samples, tests and the depths are looking favorable. They sent out about 20 property maintenance notices, and grass mowing notices continue. Mayor Williams questions if we spray and kill the weed growth in street cracks. Street Superintendent Mead stated they spray with a stabilizer in late June early July. Spraying at that time of year seems to kill them for the remainder of the year and the next. Newberg questioned if a parcel south of the tracks was sent a mowing notice. Mead stated they were sent a five day notice.

New and Unfinished Business:

Motion by Newberg, second by Jensen to table the agreement relating to City Administrator Salary and Benefits. Roll call vote, all voted aye.

Motion by Newberg, second by Manthey to adopt Resolution 2009-15R Relating to Compliance Maintenance Annual Report. Roll call vote, all voted aye. (See Appendix B of Minutes Book for all Resolutions)

Motion by Newberg, second by Jensen to approve Ordinance 10-2009R regulating All-Terrain Vehicles and Off Road Motor Vehicle Operation. Roll call vote, all voted aye.

Motion by LaQuee, second by Newberg to authorize issuance of an operator license to Brenda A. Cloute. Roll call vote, all voted aye.

Motion by Newberg, second by Jensen to adjourn. Roll call vote, all voted aye.

Janet L. Winters
Clerk/Treasurer

DRAFT

THE MINUTES ARE DRAFT AND SUBJECT TO COUNCIL APPROVAL