

These are the minutes of the Regular Session of the City of Adams, WI held on August 3, 2009 in the City Municipal Building.

Meeting was called to order by Mayor Williams. On roll call were Alderpersons Jensen, LaQuee, Newberg, Robinson, Suhr, Mayor Williams, Administrator Ellisor, Attorney Pollex, and Chief Hanson. Alderperson Manthey and Street Superintendent Mead were excused.

Motion by LaQuee, second by Jensen to approve the minutes of the July 20, 2009 meeting as printed. Roll call vote, all voted aye.

Petitions and Communications: None.

Report of Standing Committees:

Finance Committee (The Committee met July 28, 2009)

In Petitions and Communications a discussion was held regarding looking everywhere to cut costs next year. Possible solutions are Police canceling cell phones and the consolidation of the light and phone bills, changes in vacations for Department Heads and possible cross training for Clerk/Treasurers office in case issues arise when the Clerk is gone.

\$658.10 interest yielded from bonds. Discussion was held regarding insurance from our banks.

First round of the Cops Grant was turned down. The Energy grant was discussed, for every kilowatt used we save .06¢. Discussion was held regarding energy savings at the Waste Water Treatment Plant. Discussion held on possible wind energy and what we can do or use for the City.

Recommendations were made to pay the bills.

Report of City Officers:

Mayor Williams: Stated that he had received a letter from the U.S. Department of Justice regarding the COPS grant. It stated that our funding request has not been denied. The Public Works crew did a good job with the pickup of trees and branches from last week's storm. Work is being done throughout the City.

Administrator Ellisor: Reported that as for the COPS grant that the application is still in contention for the 2010 federal fiscal year. The federal fiscal year starts in October, so we may have to wait for the status of the application being accepted, if funding is renewed for the program. We may make some changes to the application to make it more acceptable. He has been in contact with the State Manager of the EDA program regarding our application. The EDA grant/loan will include the Well and finishing South Business Park streets and extending water & sewer south of the City limits. It appears that we are in good shape with the EDA program. The engineers are working feverishly sending out the bid specifications and getting them returned to meet the DNR timeline.

Attorney Pollex: Reported that he and Building Inspector White are working on seven properties trying to bring them into compliance. The last round of letters will be sent out, giving them another chance to respond before the razing process begins. He had a trial last week pertaining to City issues, which the defendant did not show up.

Chief Hanson: Reported that there have been many narcotic arrests made in the past two weeks. The department will be looking for property maintenance violations. A problem still remains with kids out after curfew. There are scams coming via the mail. Reports of scams can be filed with the State of Wisconsin online.

New and Unfinished Business:

Tara Bast, auditor, Johnson Block and Company, Inc. presented an overview of the 2008 Annual Financial Report. A synopsis of the Financial Statement was given.

The major change in assets was approximately \$310,000 in infrastructure additions, relating to road projects. There were no new debt issues in 2008. The total increase of net assets was over \$118,000.

Property taxes represented 37% of the total revenue. Unreserved/undesignated fund balance to the General Fund was approximately 39% of expenses. There is approximately 4 ½ months of expenses in reserves. There was a negative \$116,319 in fund balances; this was partly due to a \$74,000 decrease in one of the major capital fund (landfill) there were capital expenditures that came out of that fund. 89% of the revenues were from property taxes and Intergovernmental revenues. Main expenses were for public safety, general government and debt service, which is approximately 63%. The water and sewer had a total decrease of \$144,000, this was related to the RD project and loss in capital contributions.

In the Management Letter, they recommended the City continue looking at utility rates. As of December 31, 2008, the City had uninsured cash of 1.6 million, this is related to tax collection at year end. She stated that things look good and there were not a lot of differences from the prior year.

Motion by LaQuee, second by Suhr to approve the Employment Agreement of the City Administrator as presented. Roll call vote, all voted aye.

Motion by Suhr, second by LaQuee to approve City Administrator Contract Clause relating to Meeting Pay. (Compensation of \$30.00 for each City related posted meeting attended after 4:00 p.m.) Roll call vote: Newberg, - nay, LaQuee, Jensen, Robinson and Suhr – aye.

Motion by Newberg, second by Manthey to adopt Resolution 2009-16R Imposing Special Assessments for Property along East June Street as presented. Roll call vote, all voted aye. (See Appendix B of Minutes Book for all Resolutions)

Motion by Newberg, second by Manthey to adopt Resolution 2009-17R Resolution Imposing Special Assessments for Property along North Cedar Street and West Liberty Street as presented. Roll call vote, all voted aye. (See Appendix B of Minutes Book for all Resolutions)

Motion by LaQuee, second by Newberg to issue a citation to Wisconsin River Coop for underage sales of tobacco. Roll call vote: Newberg, LaQuee, Robinson and Suhr – aye; Jensen – abstained.

Motion by Jensen, second by Robinson to approve payment of bills. Roll call vote, all voted aye.

Motion by LaQuee, second by Jensen to adjourn. All voted aye.

Respectfully Submitted,

Janet L. Winters
Clerk/Treasurer