

These are the minutes of the Regular Session of the City of Adams, WI held on September 21, 2009 in the City Municipal Building.

Meeting was called to order by Mayor Williams. On roll call were Alderpersons Jensen, LaQuee, Manthey, Newberg, Robinson, Suhr, Administrator Ellisor, Chief Hanson, and Street Superintendent Mead. Attorney Pollex was excused.

**Motion by Newberg, second by Jensen to approve the minutes of the September 8, 2009 meeting as printed. Roll call vote, all voted aye.**

Petitions and Communications: None.

Report of Standing Committees:

**Public Works Committee:** (The Committee met September 16, 2009)

Discussion was held regarding Liberty Street improvements and curb & gutter on Cedar Street, construction to start possibly in the spring of 2010. (Improvements will be budget permitting.)

Discussion was held on improvements to Burt Morris Park, to encourage use. The need of a salt shelter was discussed.

Discussed demolition of the property located at 316 S Pierce Street.

Volume, water quality and the loan progress was discussed on Well #5.

**Fire District:** (The District met September 10, 2009)

Chief's Report: There were 3 calls since last months meeting, discussion was held on the grant for the new station, 18 members are training for driver and pump operators, there are problems with the radio paging system, and discussed the Village of Friendship considering joining district.

At the Annual Meeting: Motions were made to adopt the 2010 budget of \$217,530.

**Public Safety Committee:** (The Committee met September 15, 2009)

In Petitions and Communications a discussion was held regarding the Police Department Employees.

Motions were made to approve the Police Report.

Motions were made to approve the Building Inspector's Report.

District Court Administrator will be attending the next meeting to give an overview.

A discussion was held regarding parade safety problems.

Report of City Officers:

**Mayor Williams:** Reported that adjoining neighbors should be notified regarding the building on South Pierce Street. Mayor Williams asked Administrator Ellisor to contact the adjacent property owners. Mayor stated that he would like Burt Morris Park updated with grills and new picnic tables, in hopes to attract more utilization by the community.

Mayor Williams also reported that bids for the Well & Wellhouse #5 came in substantially lower than expected. The department heads have been asked to reduce their 2009 department budget by 5% for the 2010 budget. He stated that he does not want a tax increase. Also addressed was the south entrance that has been recently updated. He wants to install an automatic handicap accessible door.

**Administrator Ellisor:** Reported that he and the department heads have met on austerity goals, and that they are positive and up for the challenge in reducing their current budget by 5% for the forthcoming year. He stated that in the past seven years, it has been our goal to maintain services and the same mill rate. He will give an overview on the on the Well & Wellhouse projects that are upcoming agenda items.

**Chief Hanson:** Reported that he is requesting bids for a mobile and portable radio for the grant that was received. They have started merging citations to the records system, to eliminate duplication of entry. On September 30<sup>th</sup>, he will be attending the Law Enforcement Traffic Safety meeting in Appleton. As of September 15, they have had 495 calls, last year was 423. He discussed the misunderstanding regarding the Homecoming Parade. He stated that the parade organizers and the department need to work together and to staff traffic control.

**Street Superintendent Mead:** Reported they have been working on the bathrooms again at the park due to vandalism. He and Chief Hanson have been discussing locking the bathrooms up at the end of the day until mid October when they close them up. They also discussed the possibility of installing a camera outside. Mayor Williams stated that we should start locking them in a couple weeks, and if cameras are needed we will install them. The crew worked on crack filling the tennis courts last week and the school is now utilizing it. They have been cleaning storm drains with only a few left on Main Street, exercising valves, and hope to start grading alleys. The compost facility on Hwy J is almost ready to close-out. Mayor Williams asked if they started picking up leaves and spraying weeds in the cracks. Mead stated he is waiting to get at least a half load of leaves before sending anyone out, and he will look again for weeds that have grown back or that were missed. LaQuee questioned if we receive anything from the school for the tennis courts. Mead replied that they contributed \$1,000 in the past. He has received an \$11,000 quote to refurbish the court, but feels its best to wait two to three years to include it in the budget.

**New and Unfinished Business:**

**Motion by Suhr, second by Robinson to adopt Ordinance 11-2009 relating to Amendment to Adjust Water Utility Rates by Resolution. Roll call vote, all voted aye.** (Reference-Resolution 2009-19R)

**Motion by LaQuee, second by Jensen to adopt Ordinance 12-2009 relating to Amendment to Adjust Sewer Utility Rates by Resolution. Roll call vote, all voted aye.** (Reference-Resolution 2009-19R)

**Motion by Robinson, second by Suhr to adopt Resolution 2009-19R relating to Authorizing Utility rates to be charged. Roll call vote, all voted aye.** (See Appendix B of Minutes Book for all Resolutions)

Mayor Williams stated that bids came in substantially lower then what we thought they would. He stated that in the past we had thought of continuing solely on the EDA Grant. However, with the bids so low, we need to decide tonight, to continue through the DNR grant that we have been approved with or wait. A factor to keep in mind is that the City is operating with one well.

Administrator Ellisor stated the bids received were very favorable. He stated that he did not anticipate pursuing the DNR grant because the EDA was more favorable with the grant ratio. He recommended that we continue the road and utility extension portion through the EDA, and the well and wellhouse #5 projects through the DNR. The total well & wellhouse project budget is \$800,000, \$400,000 is grant eligible and \$400,000 loan (safe drinking water fund loan). The loan would be a 20 year loan at approximately 1.6%. The annual loan obligation to the water and sewer utility would be approximately \$15,000, which is very manageable to the utility. The low interest is due to the City being classified as a hardship community. If we forgo the DNR, it could take six to eight months with the EDA and we would possibly need to re-bid the project. Mayor Williams stated that is a small amount if placed on the Utility bill when spread out quarterly. LaQuee asked if there are any strings attached to the loan with dealing with the DNR. Ellisor stated the PSC has to approve the application but there has not been any application to increase rates. This loan does not require the replacement amount.

Rob Uphoff, MSA Professional Services, addressed the Council and explained the tally sheets with the bids received for the Well and the Wellhouse #5. Uphoff confirmed that the results received were amazing, prices that have not been seen in years and that due to the competition and the economy right now. He stated even without any funding, it would be hard for him not to recommend the City not to continue with this project.

Uphoff stated the project was broke out into two projects, the Well and the Wellhouse. There is a specific contractor for each project. The wellhouse project includes the building, pump, electrical, and all the items inside. They bid it out that way to get the best bids for the City. They received four bids for the well, and nine for the wellhouse. He explained the Bid Tally sheets, the bid amount column is the contractors bid on the day of the bid opening. He stated addition errors can happen as they sit out in their trucks changing numbers up to the opening time. The third column is the verified bid amount, which is calculated by MSA staff. Municipal Well & Pump was the low bid at \$98,664.00 for the Well project. Ellis Stone Construction was the low bid at \$547,989.78 for the Wellhouse #5 project. He stated that Ellis Stone had previously worked on the City's Well #4 in 1994.

**Motion by Manthey, second by Robinson to award Municipal Well & Pump the Well project in the amount of \$98,664.00, and authorize the Mayor to sign. Roll call vote, all voted aye.**

**Motion by Newberg, second by Jensen to award Ellis Stone Construction the Wellhouse #5 project in the amount of \$547,989.78, and authorize the Mayor to sign. Roll call vote, all voted aye.**

**Motion by LaQuee, second by Robinson to approve Trick-or-Treat hours for Saturday, October 31, from 4:00 P.M. to 6:00 P.M. Roll call vote, all voted aye.**

**Motion by Manthey, second by Suhr to approve the issuance of Operator Licenses to Anita W. Antos, Agnieszka Lukaszewicz, Cassie J. Sobek, Raquel L. Ramsell, Tamala A. Davis, Robert J. Bowe Sr., and Kathleen A. Edwards. All voted aye.**

**Motion by Jensen, second by LaQuee to adjourn. Roll call vote, all voted aye.**

**Respectfully Submitted,**

Janet L. Winters  
Clerk/Treasurer