

These are the minutes of the Regular Session of the City of Adams, WI held on October 19, 2009 in the City Municipal Building.

Meeting was called to order by Mayor Williams. On roll call were Alderpersons Jensen, LaQuee, Manthey, Newberg, Robinson, Suhr, Mayor Williams, Administrator Ellisor, and Street Superintendent Mead. Attorney Pollex and Chief Hanson were excused.

**Motion by Newberg, second by Suhr to approve the minutes of the October 5, 2009 meeting as printed. Roll call vote, all voted aye.**

Petitions and Communications: None.

Report of Standing Committees:

**Planning Committee:** (The Committee met October 8, 2009)

In Petitions and Communications Administrator Ellisor indicated another meeting would be scheduled in the next few weeks regarding approval of a certified map from MSA.

Recommendations were made to approve a Change in Zoning from General Commercial District (C1) to Highway Commercial District (C2) with a Conditional Use for Property Located in Block 9, Lots 40-48 in Central Subdivision.

Recommendations were made to disapprove Zoning Amendment to Authorize Boarding of Horse on Acreage for Property Located in Block 2, Lot 2 in Sherman Subdivision (137 W. Sherman St.). Williams advised petitioner that she has 15 days to relocate the horse and take down the barb wire or a citation will be issued.

**Policy and Procedure Committee:** (The Committee met October 12, 2009)

Administrator Ellisor discussed transient merchant permits. Clerk Winters stated there are several permit fees that need to be addressed, many could be increased and there are several that could be added for additional revenue. Motions were made to table permit fees to the November meeting to allow time for Clerk Winters and Administrator Ellisor to present a fee schedule.

Motions were made to table the parade route safety to the November meeting to allow time for Chief Hanson to present a policy.

Motions were made to have Chief Hanson create the ordinances needed for adoption for sale and possession of tobacco to underage and present at the next meeting.

**Public Safety Committee:** (The Committee met October 13, 2009)

In Petitions and Communications a discussion was held regarding the Parade personnel.

Mr. Ledford gave an overview of creating a municipal court and answered many questions from the committee. He stated that there are startup costs such as for a part-time clerk of court and judge. The salaries are established by Council and there are judges that are paid \$100 a month (which these wages are also set by Council). He feels that the City should profit with a municipal court. He and Chief Hanson will develop a financial report based on the 2008 statistics for the committee to review. He stated that there is a noticeable increase of municipal courts being created throughout the state.

Motions were made to approve the Police Report.

Motions were made to approve the Building Inspector's Report.

**Public Works Committee:** (The Committee met October 14, 2009)

In Petitions and Communications it was discussed that there was no progress on the salt building.

Make certain all Council Members get copy of bids.

Recommendations were made to authorize Mark Klaus to clean up fallen trees by the firing range, with agreement of signed waiver drawn up by City Administrator Ellisor.

Recommendations were made to have Attorney Pollex and Building Inspector White seek legal action against the Bank. It is not feasible for the City to be involved. The premises is condemned by the City.

A discussion was held to move forward with planning for Morris Park Picnic Equipment in early spring.

A discussion was held to move forward with planning for Morris Park Play Structure in early spring. We have roughly \$37,000 in the fund.

Recommendations were made to purchase sander from Universal Truck Equipment not to exceed \$6,250.00.

A discussion was held regarding a bid from Badger Glass Co. for the automated handicapped door on the south side of the building.

A discussion was held regarding Well #5.

After the Committee Report was read, Mayor Williams announced that Marshall Coon is moving out of the City of Adams and would be resigning from the Public Works Committee. He has asked Donald Ranta to be his replacement and that will be taken care of at the next Council Meeting.

**Fire District:** (The Committee met October 15, 2009)

Motions were made to approve the Finance Report.

Chief's Report: There were 7 calls since last months meeting. Discussion was held on proposed station, no action was taken. Also discussed was Friendship joining the District and a need to set up a joint meeting.

**Report of City Officers:**

**Mayor Williams:** Reported that things are moving along with the budget and the 5% proposed cuts over last years budget. The purchase of the automatic handicap door that has been discussed is a requirement so the money will have to be spent. He also reported that the flower pots have been picked up and stored. Next year this job will be up for bid.

**Administrator Ellisor:** Reported there has been a request for a special meeting of the Council from Mr. Calhoun from the DNR Safe Drinking Water Loan Program tentatively scheduled for November 30<sup>th</sup>. The meeting is needed to finalize documents for the Safe Drinking Water Loan Program. We should hear by the end of the week the status of the EDA 75% grant and 25% loan for the well, completion of the business park, and the south utility extension. At this point, the status of the EDA grant is very uncertain. Mayor Williams said that when we requested a lower grant amount the response from EDA was not very pleasant. He also said that there is a possibility of acquiring a skidsteer that was in next year's budget this year at a reduced price of \$12,000 to \$15,000. He would just like to make everyone aware that there may be a request coming to Council. Administrator Ellisor stated that if we can purchase the skidsteer this year at a significantly reduced cost than what was budgeted, then we can reduce the amount of annual allocations that goes to the 5 year equipment fund which makes up a fair portion of the operating budget. Street Superintendent Mead stated that he would have more information regarding the price in the next 2-3 days.

**Street Superintendent Mead:** Reported that the progress of the salt storage building is on hold. He is still waiting for a response from the companies he contacted. He doesn't want to rush ahead with this as this needs DNR approval of the site plans. Some of the things the department has been working on in the last couple of weeks are routine vehicle maintenance in the shop to get ready for winter, repaired a large meter over on Pierce Street, and we did some brush collection. We also removed the old playground set at Burt Morris Park that the Mayor requested. He has also been working on prices for the salt sander, prices for new equipment for Burt Morris Park, and working with Administrator Ellisor on the budget. He also reported that he brought three quotes for the salt sander to the Public Works Committee, Universal Truck Equipment, Monroe Trucking, and Madison Trucking. When the quotes were presented to the committee, there was still some uncertainty with the Universal Truck quote and that wasn't cleared up until after the committee meeting. It seems that after all the extras were purchased to put the salt sander on the truck, the cost from Universal Truck came in more than the second lowest bid from Madison Trucking. In comparison, he felt more comfortable with Madison Trucking as they supplied us with references, a list of vehicles they put sanders in, and he even spoke

to a previous customer from Reedsburg who is very happy with Madison Trucking. However, the price from Madison Trucking is \$6686 compared to \$6250 that was approved at committee and he is looking to Council to approve the \$6686.

**New and Unfinished Business:**

**Motion by Newberg, second by Jensen to Adopt Ordinance 13-2009, a Change in Zoning from General Commercial District (C1) to Highway Commercial District (C2) with a Conditional Use for Property Located in Block 9, Lots 40-48 in Central Subdivision. Roll call vote, all voted aye.**

**Motion by LaQueue, second by Suhr to approve Purchase of a Truck Box Mount Salt-Sand Spreader from Madison Truck Equipment Not to Exceed \$6686.00. Roll call vote, all voted aye.**

**Motion by Jensen, second by Suhr to approve the issuance of Operator License to Chad E. Page. Roll call vote, all voted aye.**

**Motion by Jensen, second by Robinson to pay the bills. Roll call vote, all voted aye.**

**Motion by LaQueue, second by Suhr to adjourn. Roll call vote, all voted aye.**

Jeanne G. Gostomski  
Deputy Clerk/Treasurer