

These are the minutes of the Regular Session of the City of Adams, WI held on November 16, 2009 in the City Municipal Building.

Meeting was called to order by Mayor Williams. On roll call were Alderpersons Jensen, LaQuee, Manthey, Newberg, Robinson, Suhr, Mayor Williams, Administrator Ellisor, Chief Hanson, and Street Superintendent Mead. Attorney Pollex was excused.

**Motion by LaQuee, second by Suhr to approve the minutes of the November 2, 2009 meeting as printed. Roll call vote, all voted aye.**

Petitions and Communications: None presented.

Report of Standing Committees:

Planning Commission: (The Commission met November 5, 2009)

Motions were made to approve the Certified Survey Map for Minor Subdivision Relating to Part of the Southwest Quarter of the Northeast Quarter of Section 8, Township 17 North, Range 6 East, City of Adams, Adams County, Wisconsin (Albert Chavez.). It was noted that a 33' easement is provided for in the survey map. Further noted, that approval of the property split is not an endorsement of a permit for a residential development. Also noted, the City would not be responsible for maintenance of service easement.

Motions were made to approve Certified Survey Map for Minor Subdivision Relating to Part of Lot One of Adams County CSM No. 3267, Located in the Northeast Quarter of the Southwest Quarter, the Northwest Quarter of the Southwest Quarter, and the Southwest Quarter of the Southwest Quarter Section 17, Township 17 North, Range 6 East, City of Adams, Adams County, Wisconsin. Discussion ensued regarding the South City Business Park Development and the progress of Well #5. It was specified that the parcel split would adequately accommodate the Well citing.

Finance Committee: (The Committee met November 4, and November 12, 2009)

At the November 4th meeting, Administrator Ellisor gave a summary budget report. He stated Mayor Williams stressed two objects for the 2010 budget; reduce expenditures by five percent and no increase to property taxes. He reviewed the expenditure challenges such as increases to Debt Service \$18,000, ambulance service \$16,000, 9% health care, 3% wages, and \$4,000 fire dues. As for Revenues, State Shared decreased \$13,100, and there is a zero growth in most all General Fund revenue categories.

Administrator Ellisor reviewed the Water and Sewer budgets and the strategies employed to meet the General Fund objectives. He will present the remaining budgets at the next meeting

At the November 12th meeting, a Motion by LaQuee, second by Suhr to present the 2010 Fiscal Year Final Budget. All voted aye. A discussion and review was held on Cash Balance, Capital Equipment, General Fund, TIF's and Water and Sewer funds.

Public Safety Committee: (The Committee met November 10, 2009)

In Petitions and Communications discussions were held regarding trick or treat and one-way alleys.

Recommendations were made to refer Brevoort Street One-Way Signs to Policy and Procedure Committee.

Motions were made to approve the Building Inspector's Report.

Motions were made to approve the Police Report.

Public Works Committee: (The Committee met November 11, 2009)

In Petitions and Communications Mayor Williams asked about a photo cell light on the police sign and on the south entrance of City Hall. A discussion was held regarding West Sherman Street's weight limits.

Recommendations were made to charge the Village of Friendship \$110.00 per month from start of construction to the finish of construction for water chlorination. (chlorine cost is 59.5 cents per pound \$110.00 - \$150.00)

Discussions were held regarding Well #5, preparing to close the loan with the DNR, the EDA grant application and Liberty and Cedar Street construction in 2010.

Discussion was held regarding the Five Year Capital Equipment Budget.

Discussion was held regarding future plans for a presentation by the vendors for the Morris Park Play Structure.

Recommendations were made to have Superintendent Mead collect quotes not to exceed the budgeted amount of \$22,000 and to present them to Council at the next meeting.

Recommendations were made not to Lease out the Leaf Vac due to the possibility of damages to the Leaf Vac.

**Fire District:** (The district met November 12, 2009)

Motions were made to approve the Finance Report.

Chief's Report: There were 6 calls and 2 false alarms. Discussion was held on false alarms and charging for the use of heavy equipment. Donations of \$100 were received from the fair, \$700 from Modern Woodman and \$500 from the Easton Lions. These donations helped pay for 20 pair of firefighting gloves - \$1371.28 and four pairs of firefighting boots.

**Report of City Officers:**

**Mayor Williams:** Questioned the status of the Village of Friendship joining the Fire District and the building of the new department on County M. He stated that Administrator Ellisor and the Committees have been working diligently on the 2010 budget. He stated that we are cutting where we can and we are not moving funds to the water & sewer accounts. This has been a major project and we will be reviewing it later on the agenda. Everything is going well; Department Heads are not reporting any major problems.

**Administrator Ellisor:** Reported that at this point in time of the budget, changes transpire until we get to the final version, which is presented tonight. He gave an overview on the 2010 budget. He stated reducing expenditures by five percent and no property tax increase were two objectives stressed by Mayor Williams.

The expenditure challenges were increases to the annual debt service, ambulance contract, wages, health insurance and fire protection.

Revenue challenges were a decrease in State Shared revenue and no growth in most General Fund categories. Reviewed were the strategies to meet the objectives which were restructure of the Capital Equipment Allocation, transfer of Channel 4 cash balance and franchise fees transferred to the General Fund. Allocate portion of Administrative/Clerk expenditures to TIF 2 and TIF 3. A portion of special assessment collections transferred to General Fund. Reduce Audit expenditures, fuel and energy, and telephone/internet costs.

He stated that the Anticipated City mill rate (before TIF) is 3.33, after TIF is 4.31 (reduced by 2.65%) and the Fair Market is 99.27083%. On a property assessed at \$75,000 would cost \$249.75 before TIF.

**Chief Hanson:** Reported that he along with Phil Robinson from Adams County Health and Human Services were requested by the State to attend a meeting in Stevens Point to talk about the multi-disciplinary team for dealing with mental health issues that Adams County implemented. Court is scheduled Wednesday for the College Street property. He has met with the owner and overall the property looks much better. There were a few areas that need to be addressed before court.

**Street Superintendent Mead:** Reported the department continues on brush and leaf pickup. Leaf pickup will end this week. The sander has been installed on the plow truck. They had a sewer main repair at the lift station, the pre-construction meeting on Well #5 is scheduled for next Tuesday. He is still waiting for two other companies' bids on the playground equipment. They will be working on shouldering and putting up lights. LaQuee commended him and the crew on their work.

**New and Unfinished Business:**

Robinson stated that he and Administrator Ellisor met with Dr. Steven LaVallee, District Administrator, Adams-Friendship Schools and other personnel that work together on Channel 4. Robinson stated that the school has improved Channel 4 in the last two weeks and working on Channel 4 is a credit course for the students. They will attend the next meeting to give a presentation.

**Motion by LaQuee, second by Suhr to authorize charges for Chlorine to the Village of Friendship at a cost of \$110.00 a month from the start of construction to the completion of it. Roll call vote, all voted aye.**

**Motion by Robinson, second by LaQuee to approve the purchase of the Case 410 Skid Steer Loader from Miller-Bradford & Risberg, Inc. not to exceed \$16,800.00. Roll call vote, all voted aye.**

The 2010 Budget was introduced.

**Motion by Jensen, second by Suhr to adjourn. Roll call vote, all voted aye.**

Respectfully Submitted,

Janet L. Winters  
Clerk/Treasurer