

These are the minutes of the Regular Session of the City of Adams, WI held on December 21, 2009 in the City Municipal Building.

Meeting was called to order by Mayor Williams. On roll call were Alderpersons LaQuee, Manthey, Newberg, Robinson, Suhr, Mayor Williams, Administrator Ellisor, Chief Hanson, and Street Superintendent Mead. Attorney Pollex and Alderperson Jensen were excused.

Motion by LaQuee, second by Suhr to approve the minutes of the December 7, 2009 meeting as printed. Roll call vote, all voted aye.

Petitions and Communications: None.

Report of Standing Committees:

Public Safety Committee: (The Committee met December 8, 2009) – *Read by Mayor Williams*

Motions were made to approve the minutes of the November 10, 2009 meeting.

In Petitions and Communications a discussion was held regarding be invited to a CCCC meeting on Friday, December 12, 2009 at noon.

A discussion was held regarding the WIS 13 Corridor Management Plan.

Motions were made to approve the Police Report.

Public Works Committee: (The Committee met December 16, 2009)

Motions were made to approve the minutes of the November 11, 2009 meeting as printed.

In Petitions and Communications a discussion was held regarding the snow removal from the last storm.

Presentation/Review Relating to Park Play Equipment Proposals – Two companies presented their proposals, one from Prairie Du Sac, Ty Calkins of Miller Associates, and the other from Oregon, Andy Peters of Play Focus.

A discussion was held relating to City Improvement Projects.

A discussion was held relating to Pre-Construction Meeting on Well #5.

Sewer Rate Adjustment Request – Village of Friendship - A discussion was held with the Committee agreeing to average the 3rd and 4th quarter sewer usage based on prior averages of 3 years.

Policy & Procedure Committee: (The Committee met December 10, 2009)

Motions were made to approve the minutes of the November 19, 2009 meeting as printed.

Petitions and Communications: None presented.

Motions were made to table Fire Pit Regulations.

Motions were made to approve the Hold Harmless Agreement relating to Parade Route Safety and to include one for Events.

Recommendations were made to approve the Ordinance 18-2009 Regulating Fees.

Recommendations were made to approve the Ordinance 19-2009 Regulating Registration Fee.

Recommendations were made to approve the Ordinance 20-2009 Regulating Non-Profit Organizations.

Recommendations were made to approve the Ordinance 21-2009 Regulating Flea Markets.

Recommendations were made to approve the Ordinance 22-2009 Relating to Building Permit Fees.

Recommendations were made to approve the Ordinance 23-2009 Relating to Fence Permit.

Recommendations were made to approve the Ordinance 24-2009 Regulating License Fees.

Recommendations were made to approve the Ordinance 25-2009 Regulating Cigarette and Soda Water Licenses.

Recommendations were made to approve the Ordinance 26-2009 Relating to Snow and Ice Removal.

Recommendations were made to approve the Ordinance 27-2009 Relating to Statement of Real Property Status.

Recommendations were made to approve the Ordinance 28-2009 Relating to Street Use Permit Fee.

Recommendations were made to approve the Ordinance 29-2009 Relating to Operator's Licenses and Fees.

Recommendations were made to approve Amended License and Permit Applications to the Policy Handbook.

Recommendations were made to approve the Resolution 2009-23R Authorizing Fees to be Charged.

Recommendations were made to send Brevoort Street One-Way to Council for Input if to proceed with one-way and have Public Informational Meetings.

Fire District: (The District met December 10, 2009) – *Read by Mayor Williams*

Motions were made to approve the Finance Report.

Chief's Report:

There were 5 calls.

Motions were made to use Carlson for tank inspections.

The maintenance on the trucks is complete.

Second round of fire inspections has started.

Motions were made to enter into a contract with Village of Friendship Fire Department.

Planning Commission: (The Commission met December 17, 2009)

Discussion ensued regarding history of signage on property (450 E. State St.) including period when the hospital maintained offices there. Bob White explained that the sign is approximately double the size of what is allowed by ordinance. It was emphasized that maintenance of the sign is a concern.

Motions were made to approve the Request for a Conditional Use Permit to construct a 4X4 Sign on Corner of Lots 10, 11, & 12, NW Section 8, Township 17N, Range 6E, Oak Crest Subdivision, City of Adams with the Stipulation that the Sign be Removed When Renewal Unlimited is No Longer in Business. (Renewal Unlimited/Greg Bucholc, Property owner – 450 E. State St.)

Report of City Officers:

Mayor Williams: Reported another snow storm is coming and Public Works is ready. Everything is going well, and he would like to see the completion for the purchase of equipment for the park. Wage increases for non-union employees will be discussed further on the agenda. Administrator Ellisor will make a recommendation relating to wages.

Administrator Ellisor: Reported the well drillers are here as the first phase for the Well and Wellhouse at the South Business Park. They delivered their equipment and will be on break until after the Christmas Holiday and would like to complete the drilling of the well in a couple of weeks from that period. He submitted additional information pertaining to the EDA grant in the last couple of weeks. He thinks not to long after the New Year, we should hear something on that particular project. We received our first disbursement/reimbursement check from the Safe Water Drinking Loan Program in the amount of approximately \$43,000. He stated the play structures presented to the Public Works Committee were very impressive, and feels the full Council will feel the same. Mayor Williams stated that he would like Administrator Ellisor to contact the owner of the day care on Main Street regarding their play structures. Street Superintendent stated that he had heard that they are trying to get someone to run the day care.

Chief Hanson: Reported there have been issues concerning parking at the High School and the enforcement of parking permits. After meeting with Principal Hodko and Assistant Principal Kuchta they want the department to continue to enforce the permits. He stated if any Council member would like any additional information regarding department operations and procedures, or if they would like to ride along with an officer to contact him. The last group of children was here to finish decorating the tree. The children made the department a thank you card and a cook book with their Christmas recipes. Mayor Williams encourages the department to continue with that type of interaction, it is good for the department and the City.

Street Superintendent Mead: Reported that the with the snow storm they had the new snow blower and skid steer out. In his opinion, approximately 25% of time was saved and went well. The Snow Emergency went well, there were only a few cars that were problems and were taken care of. Eight sidewalks were cleared by staff, well after the 24 hours. They are getting ready for the next snow storm.

New and Unfinished Business:

Motion by Manthey, second by Newberg to approve Anita W. Antos, as the new agent for Adams Deli and European Sausage Inc. Roll call vote, all voted aye.

Motion by LaQuee, second by Suhr to table agenda items 2-14. Roll call vote: LaQuee, Robinson, Suhr – yes; Manthey, Newberg – no.

Administrator Ellisor stated the resolution for the Building Inspector/Zoning Administrator will remain the same. The remaining resolutions and agreements for non-union employees are status quo with the exception of a 3% cost of living adjustment.

Motion by LaQuee, second by Newberg to approve a 3% increase for all non-union employees, excluding the resolution of the Building Inspector/Zoning Administrator, and to adopt the resolutions and agreements as follows:

Approve Resolution 2009-24R Relating to Part-Time Police Officer(s) Salary and Benefits

Approve Resolution 2009-25R Relating to Part-Time Public Works Seasonal Salary and Benefits

Approve Resolution 2009-26R Relating to Part-Time Public Works with CDL Seasonal Salary and Benefits

Adopt Resolution 2009-27R Relating to Building Inspector/Zoning Administrator Salary and Benefits

Approve Resolution 2009-28R Relating to Clerk/Treasurer Confidential Assistant Salary and Benefits

Approve Resolution 2009-29R Relating to Clerk/Treasurer Confidential Assistant Salary and Benefits

(See Appendix B of Minutes Book for all Resolutions)

Approve Agreement Relating to Clerk/Treasurer Salary and Benefits

Approve Agreement Relating to Police Chief Salary and Benefits

Approve Agreement Relating to Street Superintendent Salary and Benefits

Approve Agreement Relating to City Administrator Salary and Benefits

Roll call vote: LaQuee, Newberg, Robinson, Suhr – yes; Manthey– no.

Motion by Newberg, second by Robinson to adjourn. Roll call vote, all voted aye.

Meeting adjourned at 6:36 p.m.

Respectfully Submitted,

Janet L. Winters
Clerk/Treasurer