

These are the minutes of the Regular Session of the City of Adams, WI held on January 18, 2010 in the City Municipal Building.

Meeting was called to order by Mayor Williams. On roll call were Alderpersons Jensen, LaQuee, Manthey, Newberg, Robinson, Suhr, Mayor Williams, Administrator Ellisor, Chief Hanson and Street Superintendent Mead. Attorney Pollex was excused.

Motion by Newberg, second by LaQuee to approve the minutes of the January 4, 2010 meeting as printed. Roll call vote, all voted aye.

Petitions and Communications: None.

Report of Standing Committees:

Public Safety Committee: (The Committee met January 12, 2010)

In Petitions and Communications a discussion was held regarding one way signs on Brevoort Street.

A discussion was held regarding handicapped parking with wheel chair vans.

Motions were made to approve the Building Inspector's Report.

A discussion was held relating to Municipal Court.

Motions were made to approve the Police Report.

Public Works Committee: (The Committee met January 13, 2010)

In Petitions and Communications a discussion was held regarding the snow emergency.

Recommendations were made to purchase the contract agreement from Miller & Assoc. for playground equipment, tables, grills and benches.

Recommendations were made to send Energy Conservation Proposal-Tim Eylander, Green Ideas to Council for approval – not to exceed \$13,000.00.

A discussion was held with MSA regarding the EDA Grant for Well #5.

Fire District: (The District met January 14, 2010)

Chief's Report:

There were 13 calls.

Motions were made to table MSA agreement for 2 months.

Received \$1,535.16 from Moundview Memorial Hospital for 1st Responder Course (used to purchase two 3000 PSI air bottles).

Fire inspections are complete. 350 inspections were made with 81 violations (City 226 – 47). Cost per inspection was \$8.57.

A \$1,000,000 loan for 25 years would be an additional \$11,000.00 a year for to the City for fire dues.

Report of City Officers:

Mayor Williams: Stated that Administrator Ellisor will be meeting with MSA and Alliant executives regarding the property located by the well tomorrow. We are working on getting quotes for trucks that have been approved by Council through the 2010 budget. When a decision is made, Council will approve the purchase. We are working on the south entrance door to make it handicap accessible, and hope to have it completed prior to the first election taking place.

Administrator Ellisor: Reported the well project is proceeding, as for structurally, you should see the building towards completion around the end of August. He will be meeting tomorrow with representatives from Alliant and the Adams County Economic Development Coordinator. The Alliant representative that he had dealt with in the past is in a new position. However, the person in that position is familiar with the situation. He thinks it should all work out fine, and will need to be for us to continue with the EDA Grant. He hopes for a commitment or an answer in the not to distant future.

The part of the project in the EDA funding is for constructing the road and curb on the property not owned by the City. He stated, in Chief Hanson's report, he is going to give an update on the status of the City website. We have made some changes in getting it updated and enhanced. LaQuee questioned if the website is up and running, and is there something going into it. LaQuee also asked how the Employee Sensitivity Classes are going, if all employees are getting involved, and if he thinks it's a good program. Administrator Ellisor stated that the final one is tomorrow. The first session went well and tomorrow's session is exploring and reviewing from the first session and all employees are attending except for one that had a prior scheduling commitment. He stated that they are interactive and feels it is a good program and that all continuing education is important for many reasons and it also maintains a good presentation for the City. Mayor Williams stated that you should continue to practice and use good customer relations. He had talked to four employees and they stated that it was beneficial and look forward to the next meeting. Each person will get something out of it, you can't make them learn but can offer the opportunity. Suhr asked at what point the new will be well operational. Mayor Williams stated that the well is in and sealed. Then they will build the building and is hoping for May or June to have it operational. There are concerns with respect to the snowmobile trail, due to the pumping of the water.

Attorney Pollex: (Read by Mayor Williams) Reported that last weeks pretrial was uneventful. However waiting for the blood test to come back from the State Lab for an Operating While Under an Intoxicant charge. He met with Building Inspector White for final status on the Shaw property. White also asked him to begin razing process for the Sigafus property.

Chief Hanson: Reported Officer Scimeca has been working and updating on the City's web site, which is in addition to his regular patrol hours. He is working on setting up individual e-mail accounts. He will be working with other departments for input. Last week was Adult School Crossing Awareness Week and a plaque was presented to James Hohenstein in appreciation for his services at the middle school. He submitted a request for reimbursement to Adams County Emergency Management for radios. The funds are received from the Office of Justice Assistance. The Citizen Input meeting will be scheduled at the next Safety meeting regarding the Brevoort Street One-Way. Calls for 2009 were 669, up from 594 in 2008. The annual report will be presented at the next Safety meeting.

Street Superintendent Mead: The department is working on snow removal on curbsides, opening storm drains, and vehicle maintenance. The Christmas lights will be taken down on Wednesday. As for the customer service training tomorrow, it is also internal behavior relations training. He felt the first class was informative and got a lot out of it. The well was sealed and a temporary cap was put on. They will be working on it this week. Rob Uphoff of MSA told him, if the weather is favorable, they will start the buildings the end of March or the first part of April. Manthey stated that the Christmas decoration that hangs over Highway 13 should be replaced as it is not very welcoming. There is lights out on it, it is old, and looks weathered. If we can't replace it, maybe we would be better off without it. LaQuee stated it is not that old, 10 years something like that. Mead stated that we have had it for as long as he has been here, and he has heard other comments on that as well. This summer he will have the guys string it out and check the lights on it. Mayor Williams agreed that the decorations should be reviewed and that he and Administrator Ellisor should make a recommendation to Council early this year, maybe April, as to the various decorations. Some of them do look shabby and we should have a program for replacements. LaQuee stated that we did have a program that we replaced so many a year and that sort of fell apart. Mead stated that we just received four new ones last year and replaced the double candle decorations. Mayor Williams stated they are getting dated.

New and Unfinished Business:

Gregg Johnson, Financial Advisor of Ehlers and Associates, Inc. reported on the proposed refunding of the 2005 G.O. Note. He stated as interest rates are low, we should look at refinancing that debt. He gave an overview of the savings estimate based on current market conditions. The estimated project costs & financing plan showed the current principal and interest due, the expenses for the financial advisor, bond counsel and underwriters. The present interest rates on the current bond range from 3.80% to 4.30%. The proposed estimated rates range from 1.55% to 2.65%. Total overall savings for the City is estimated at \$39,996 over the five years. He explained, the Resolution before Council is to authorize Ehlers and Associates, Inc. to solicit proposals for approximately \$1,165,000 General Obligation Refunding Bonds. The sale of the bonds will occur at the February 15, 2010 Council meeting and that would be when the interest rates would be finalized and the savings would be calculated reflecting the current rates. They will monitor the interest rates, if the rates increase and if there is no advantage to the City, Ehlers can pull the sale of the bond at no cost or obligation to the City. **Motion by LaQuee, second by Jensen to Adopt Resolution 2010-01R Authorizing Ehlers and Associates, Inc. to Solicit Proposals for Approximately \$1,165,000 General Obligation Refunding Bonds. Roll call vote, all voted aye.** (See Appendix B of Minutes Book for all Resolutions)

Motion by Suhr, second by LaQuee to approve the applications to Curt Pollex and Earle Sellhausen for ATV permits. Roll call vote, all voted aye.

Motion by Robinson, second by Suhr to approve the Auditors Contract with Johnson Block & Company, Inc. Roll call vote, all voted aye.

Motion by Robinson, second by LaQuee to approve the Purchase of the Play Structure and Swing Set from Miller and Associates not to exceed \$37,100. Roll call vote, all voted aye.

Motion by Suhr, second by Newberg to approve the Energy Conservation Lighting Retrofit Proposal from Green Ideas Group, LLC not to exceed \$13,000. *Mayor Williams explained this will replace all lighting in all City buildings. There will be a two year payback, a \$13,000 outlay of money, and a \$2,040 Energy Incentive that Administrator Ellisor will assist in getting written up. The annual energy savings is \$5,721.92. Lighting will be installed in February and we should see the reflection in savings by March.* **Roll call vote, all voted aye.**

Motion by Suhr, second by Newberg to adjourn. All voted aye.

Meeting adjourned at 6:58 p.m.

Respectfully Submitted,

Janet L. Winters
Clerk/Treasurer