

These are the minutes of the Regular Session of the City of Adams, WI held on February 7, 2011 in the City Municipal Building.

Meeting was called to order by Mayor Williams. On roll call were Alderpersons Baumgartner, Jensen, Newberg, Scott, Suhr, Mayor Williams, Administrator Ellisor, Attorney Pollex, Chief Hanson and Street Superintendent Mead. Alderperson Manthey was excused.

Motion by Jensen, second by Newberg to approve the minutes of the January 17, 2011 meeting as printed. Roll call vote, all voted aye.

Petitions and Communications: None

Report of Standing Committees:

Finance Committee: In petitions and communications a discussion was held regarding a donation to the City from Harold Henning. The donation to the Adams County Community Development Authority and the City's Parks is estimated to be in the range of \$15,000. The Administrator has been working on the COPS Grant Website to set up an online account for the purpose of grant draw downs and report processing.

Energy costs for the City Buildings were reviewed. The City Administrator will do additional research to determine the reduction in energy use resulting from the light fixture conversion.

Motions were made to approve the reallocation as per Budget reallocation forms.

Mayor Williams indicated that the donation from Harold Henning won't all be seen for a period of time because it has to go through all the legal ramifications. The first hearing date is February 22, 2011. After that meeting, depending on what happens, there can be a disbursement of the funds that are available. We aren't going to get all of it right away, but we'll get at least part of it before too long, hopefully.

Personnel Committee: A discussion was held regarding the hiring of a full time Police Officer. Chief Hanson recommended Thomas Lucas contingent upon successful completion of his psychological, physical and background investigation. It was the consensus of the committee to accept Thomas Lucas upon his successful completion of the above testing and another meeting will be held after results are received.

Report of City Officers:

Mayor Williams: Reported that Council has copies of the letter from Nick Segina and his reply. It will be up to Mr. Segina if he wishes to pursue another meeting which would include an additional fee for the additional meeting. He received a letter from Myrna Diemert, Solid Waste Director, regarding collection of oil filters & absorbents at your drop-off site or municipal building. Council has a copy of the new law affecting oil, oil filters and absorbents. We will be working with Myrna on this if that's what you deem to be needed to take care of our oil and oil filters and changes we do at the shop. Superintendent Mead said he and Administrator Ellisor will be discussing this as there are other options we can look at that will be more cost effective. The Mayor replied just as long as we take care of this. If we can work with the County on this and things aren't too far out of line, then I would prefer to do that. I think the Council would also. The City crews are doing a good job on the streets with all the continuous snow we have had. We may come to the point, depending on how much money we have left, where we would have to limit the plowing to every other day or every two days.

Administrator Ellisor: Reported he has been busy with the COPS Grant getting the administrative website set up for doing the quarterly reports and working through their system for reimbursement or draw downs. Once everything is in place on the website, it should be

pretty efficient. He recently received some information regarding the Well #4 rehab work. The company that is working on the Well, once they disassembled it, they found a number of items within the shaft itself that were deteriorated and in very poor repair. These were not items that were included in the actual bid for work, so he is not sure if this will be an eligible part of the Grant expenditure. He is looking into finding out if they are eligible Grant charges. If it is not eligible for the Grant funding, it's not that drastic of a situation. It is work that has to be done and will involve \$8000 to \$9000. We are still sending in information to EDA for our South Business Project. The Mayor indicated that the repair work to be done on Well #4 needs to be done right. We were fortunate that we didn't have a real problem.

Attorney Pollex: Reported that it has been a busy couple of weeks for him. He met with the Administrator and the two department heads regarding the ongoing railroad issue. He has City returns coming in again this week, a lot of the same standard stuff that doesn't stop just because the Packer's are playing. So, unless there are any specific questions on what we have been up to, just the same old stuff.

Chief Hanson: Reported the department is registered again to take part in the National Take Back Initiative day for people to turn in unwanted medications that will be held on April 30, 2011 between 10am and 2pm at the Municipal Building. Citizens will be able to drop off unwanted medication without questions that day. The candidate for the open position of Police Officer is currently having the background check done by the Sheriff's Dept. Should have all stages completed by next week. Mayor Williams said he thought the candidate was very personable and a good choice for the department. Chief Hanson also reported that the department along with officers from the County participated in a Special Olympics basketball game against the Adams Special Olympians. The Adams Special Olympians won in overtime!

Street Superintendent Mead: Reported that with all the snow we got, he has been watching the scheduling with regards to the budget. As long as he gives the crew eight hours notice during the week, it is paid as eight hours straight time and not overtime no matter what time they are called in. The only time it is overtime, is on the weekend or if he keeps the crew after the scheduled eight hour shift. So, right now we are sitting pretty good with the budget for the snow removal. Streets are looking good right now. It sure helps to get the salt down at the right time and keep it down. Some of the other things we have been working on are snow removal from alley entrances. There have been some complaints as it is a safety issue. The banks are getting too high and people can't see when they are coming out onto the streets. We are also working on clearing out the fire hydrants. As the Administrator said, they have started work on Well #4. The stand by engine is setting in place but nothing is hooked up yet. As soon as Well #4 is finished, they will begin on that again. Also, today we began prepping Well #2 for decommission. There is a lot of snow to clear so they can get in there. As soon as Well #4 is back, work will begin on Well #2 decommission. The Mayor commented that it's interesting to see where we stand on water. He said you don't realize that if we had a major power outage, we would still have water. We could last a long time with the alternate power source. It is one thing a lot of communities, I'm sure, do not have. They may have diesel or other types of back up like we used to have, but they don't have what we have. Street Superintendent Mead said we would still be busy because our Lift Stations are sanitary sewers and they would require us to be on site until power was restored. But knowing we didn't have to go to a wellhouse to do that end of it would take a lot of the pressure off.

New and Unfinished Business:

Administrator Ellisor stated the Council members have a list of the proposed budget reallocations. The purpose of the reallocations is to compensate for the fuel costs that are likely to continue to increase. How that was managed to be adjusted throughout the budget was reducing the administrative health insurance expense category. Specifically that pertains to my insurance in that I went to a different plan which reduced the cost in that category a great deal. That enabled these changes to be made. Namely, to decrease in the budget where the health insurance expense was budgeted and an increase in the fuel expenditure budgets distributed the why they are spelled out in the spreadsheet here. The Mayor commented it may be entirely possible that it may have to be adjusted again. **Motion by Jensen, second by Suhr to Approve the 2011 Budget Reallocations.**

	Original 2011 Budget	Proposed Budget Change	Revised 2011 Budget
Reallocated From:			
G.F. Admin Health Ins	5,700	(3,400)	2,300
Water Util Admin Health Ins	14,000	(500)	13,500
Sewer Util Admin Health Ins	14,000	(500)	13,500
Reallocated To:			
G.F. Police Fuel	8,750	1,200	9,950
G.F. Streets Fuel	7,500	2,000	9,500
G.F. Parks & Pub Lands	800	200	1,000
Water Util Fuel	1,500	500	2,000
Sewer Util Fuel	600	500	1,100

Roll call vote, all voted aye.

This is the first time the Agreement for Legal Services has been before Council. The Mayor asked Attorney Pollex if he was in a rush to have this passed. Attorney Pollex said, "In a short answer, no." We will hold it off for the next meeting so if anyone has any questions they can have time to digest it and go from there. There is one comment that I would like to make and that is in paragraph (b), under item 2, continuing municipal law education expenses/seminars. I would like to see, even if it is in a statement, that there will be a certain amount limited, not just open ended. Let's stipulate what the rules are. We will hold this off. Does anyone want this read? Has it been posted? Administrator Ellisor replied it doesn't need to be posted. We'll get by with this until the next meeting. **Motion by Scott, second by Newberg to Table the Agreement for Legal Services to the Next Meeting.**

Motion by Suhr, second by Baumgartner to Approve Payment of Bills. Roll call vote, all voted aye.

Motion by Newberg, second by Scott to Adjourn. Roll call vote, all voted aye.

Respectfully Submitted,
Jeanne G. Gostomski
Deputy Clerk/Treasurer