

These are the minutes of the Regular Session of the City of Adams, WI held on May 16, 2011 in the City Municipal Building.

Meeting was called to order by Mayor Baumgartner. On roll call were Alderpersons Jensen, Kierstyn, Marti, Scott, Suhr, Mayor Baumgartner, Administrator Ellisor, Attorney Pollex, Chief Hanson, and Street Superintendent Mead. Alderperson Manthey was excused.

Motion by Jensen, second by Marti to approve the minutes of the May 2, 2011 meeting as printed. Roll call vote, all voted aye.

Petitions and Communications: Bev Ward stated that she wanted to commend the City's employees again this year. She is very pleased with Public Works employees and the officers in the Police Department. She is very impressed with the Clerk and the employees in the Clerk's office. She stated she had a chance to work at the last election and it was very well organized and very professional. She feels the employees should be commended instead of criticized. She stated overall, she is very proud to be a resident of the City and receive the services offered. She also stated that Janet was present at the County Redistricting meeting last Monday and looked at the final proposed draft plan and she has no problem with it. She feels with the plan changes from three County Supervisor Districts to two will make it easier and better fiscally at the Spring Elections.

Report of Standing Committees:

Public Works Committee: In Petitions and Communications, Mayor Baumgartner advised the committee that she authorized staff to pursue obtaining and installing a flag pole for the City's south entrance area. The Mayor further advised that the maintenance agreement for the street planter's had been authorized. Both projects are funded through TIF #3 and are within the Mayor's purchase approval.

Burt Morris Park Foot Bridge: Project ready to go – waiting for weather and the ground to dry out more.

E.D.A South Business Park Project: The administrator explained that all required materials have been submitted to the EDA and we are awaiting approval to advertise and bid the project. Alderperson Kierstyn asked about installing a service road in the business park and how the park is being promoted. There was discussion on these subjects.

Salt Storage Structure: Concrete contractor reviewing plans – to be sent to state for approval – then - go.

Northwest Property Purchase Offer: The Administrator provided copies of the recently completed survey map. The property consists of exactly 19 acres. Discussion was held on how the property could be incrementally developed into viable storm water retention areas.

West Liberty/East Ann Street Improvement Work: Recommendation by Suhr, second by Wormet to authorize the MSA Engineering Services Agreement for resurfacing of Ann Street to and including a one block section of Werner Street.

Public Safety Committee: In Petitions and Communications Marti inquired about placing of stop lights at the corner of Main and Liberty Street to address the number of pedestrians who cross in this area. Chief Hanson advised that there is an Adams County Highway Safety Meeting tomorrow and he will gather the information needed. Marti also asked about the use of burn barrels in the City. Short discussion was held on this matter.

Motions were made to approve the Building Inspector's Report.

The Police Report was reviewed by members. Department to hold training in Adams in October. Officers in training this month for field sobriety and drug driving detection. Motions were made to approve the Police Report.

Motions were made to place the parking spaces on the west side of Main Street (Highway 13) be removed from the intersection of May Street south to the railroad tracks and the placing no parking on Goggin Street between Main and Grant Street between the hours of 2:00 am and 6:00 am. on the next agenda

Fire District:

Motions were made to approve the minutes and the Finance Report.

Chief's Report:

There were 6 calls.

No action on the grant application.

Strong's Prairie had a question on the protection agreement (2% dues).

No action taken on the phone service.

Board of Review:

Clerk/Treasurer Winters called the meeting to order at 5:00 p.m. On roll call were Baumgartner, Manthey, Scott, Suhr, and Winters. Also present was Assessor Todd Anderson.

Clerk Winters opened the floor for nominations for Chairperson of the Board.

Motion by Baumgartner, second by Suhr to nominate Manthey as Chairperson. There were no other nominations for Chairperson. All voted aye.

Motion by Manthey, second by Suhr to nominate Baumgartner as Vice Chairperson.

There were no other nominations for Vice Chairperson. All voted aye.

Chairperson Manthey proceeded with obtaining verification of postings for the first meeting of the 2011 Board of Review. Winters reported that proper notification was published in the official newspaper for the City on April 20, 2011, posted at the Adams County Library, Adams Friendship Times Reporter, posted on the front door and bulletin board at the Municipal Building, the City Web Site, and aired on the local access television channel.

Winters also reported that Baumgartner, Manthey, Suhr, and Winters attended a Board of Review Training Session per SS 70.46(4), fulfilling the State of Wisconsin's requirement for certification. Winters stated the mandatory filing by State Statute of the Member Training Affidavit has been submitted to the Department of Revenue.

Winters verified that the City of Adams has adopted Ordinance 3-3-6 for the confidentiality of information relating to income and expenses in compliance with SS 70.47(7)(af).

Winters stated there were two Objection notices filed in her office prior to the 48 hours, and corrected in Open Book prior to this meeting. The Board determined they would accept written objection forms and hear testimony of anyone filing an objection this evening. As no one was present, the Board reviewed the 2011 assessment roll as presented by the Assessor and found no errors.

As no one presented a written objection with the Board of Review, it was moved by Winters, second by Suhr to adjourn the 2011 Board of Review, all voted aye.

Report of City Officers:

Mayor Baumgartner: Reported on the letter she received from the Adams County Historical Society. A centennial celebration "Coming of the Railroad, the Birth of Adams" is scheduled for the summer of 2012. It states the first passenger train traveled through Adams to Wyeville on December 13, 1911 and in October 1912 the railroad community

incorporated into what became the City of Adams. The Historical Society hopes the City government will join in on the celebration and combine celebrating the Centennial of Adams incorporation with the railroad celebration. Their next meeting is June 13 at 7:00 p.m. at the McGowan House. Mayor Baumgartner stated that she and Administrator Ellisor plan to attend the meeting and go from there as to how we will help participate and plan with the event.

Administrator Ellisor: Reported the Street Superintendent researched the flag pole for the entrance at the South Business Park. He had discussions with the DNR on the composting site on County Road J, as if we need a permit for it or not, as we closed and relocated it by the Public Works building. We may need a permit for that one, and we can keep the other active or close it.

Attorney Pollex: Reported he had return dates for the tickets issued in April. He had pre-trials last week and the return date is this Wednesday. He gave Bob a couple Intergovernmental Agreements that deal with Strongs Prairie and the Wastewater Treatment Agreement that was once with the former Northern Bay. Last week he received a call from an individual adjacent from one of the properties the City is looking at condemning. He is expressing interest in buying it and taking care of the demolition at his cost and not the City's.

Chief Hanson: Reported that again this year, the Department and Tom Strodman from Community Safety Net will provide information to local 4th grade students on drugs, bullying, firearms, strangers, bicycle safety and more. Tom will be contacting local businesses who supported this in the past. Any businesses that wish to help can contact the Police Department. Through the collection of Take Back on April 30, there were 123 agencies located at 138 sites, and collected 5.62 tons of unwanted medication. This was up 40% from last September. This week is National Police Memorial Week. The officers will be wearing their mourning bands on their badges in honor of those officers who gave their lives in the line of duty.

Street Superintendent Mead: Reported that there is no cost to the City if we just left the permit active at the old collection site located at the Wastewater Treatment Plant. Leaf Vac is almost completed and should finish this week. They are working on street repairs such as crack filling. Weather permitting they will start on the foot bridge at Burt Morris Park. They will be putting up the new flags when they come in. They will start mowing the City property this week and he will start on mowing notices next week.

New and Unfinished Business:

Motion by Scott, second by Marti to approve the Park Application to CWCAC Adams Food Pantry and Second Harvest Food Bank for use on the 3rd Monday of the Month until October 31, 2011. Roll call vote, all voted aye.

Motion by Marti, second by Kierstyn to approve Resolution 2011-08R Relating to the Compliance Maintenance Resolution. (See Appendix B of Minutes Book) Roll call vote, all voted aye.

Motion by Suhr, second by Jensen to Approve the Professional Services Agreement with MSA Professional Services for the 2011 Ann Street Reconstruction project. (Estimated fee for work is \$5,500) Administrator Ellisor stated that the agreement covers pretty much all the engineering services with the exception of on-site inspections cost. The \$5,500 is a "Not to Exceed" amount. When he was speaking with Rob Uphoff, the Lead Engineer, he does not anticipate reaching that amount given the scope of the project. He indicated if there were inspections needed; it would likely fit into this particular

budget. The project includes resurfacing Ann Street, including paving the Shoulders, going up to and just past Werner Street and including a Block going North on Werner Street. There is roughly \$350,000 in the Street Improvement Fund, which \$200,000 is reserved for the EDA project. This project is in the \$40,000 - \$50,000 range. There is adequate funding in the account to cover this work, but didn't want to risk using too much of it. **Roll call vote, all voted aye.**

Motion by Scott, second by Kierstyn to Approve Payment of Bills. Roll call vote, all voted aye.

Motion by Jensen, second by Marti to Adjourn. Roll call vote, all voted aye.

Meeting adjourned at 6:23 p.m.

Respectfully Submitted,
Janet L. Winters, WCMC
Clerk/Treasurer

DRAFT