

These are the minutes of the Regular Session of the City of Adams, WI held on September 7, 2011 in the City Municipal Building.

Meeting was called to order by Mayor Baumgartner. On roll call were Alderpersons Kierstyn, Manthey, Marti, Scott, Suhr, Mayor Baumgartner, Attorney Pollex and Chief Hanson. Alderperson Jensen and Administrator Ellisor were excused.

The Pledge of Allegiance was recited.

Clerk Winters stated that the minutes for the August 1, 2011 were not completed for approval tonight.

Motion by Manthey, second by Suhr to approve the minutes of the August 15, 2011 meeting as printed. Roll call vote, all voted aye.

Petitions and Communications: None.

Report of Standing Committees:

Policy & Procedure Committee: Held August 16, 2011.

There were no Petitions and Communications.

The committee discussed and suggested changes to the Personnel Administrative Policies Handbook.

Planning Commission: Held August 16, 2011.

There were no Petitions and Communications.

Administrator Ellisor stated that he has met with Jeff & Donna Disch and have gone over the Site Plan with them. At the previous meeting they were approved for a Conditional Use as there was not a clear zoning classification that fit for what they planned to do with the property contingent upon the final Site Plan. There have been changes made since the last meeting as they no longer plan to remove the old Beaver Pub building, and plan to close the entrance/exit on Highway 13.

The Commission Members reviewed the Site Plan that comprises of: the parking will remain gravel, the new addition is a 10' horseshoe drive west of the lot. Initially it will be gravel and plans are for asphalt within one (1) year. The center of the horseshoe drive will be a landscaped area and the transformer that is located in that area will have to stay, and adding the drive thru window on the Main Market Building. On the far west property line installation of a privacy fence, on order of what is there.

Administrator Ellisor questioned Mrs. Disch about signage and entrance/exit signs. She stated she is meeting with someone on Thursday, they plan to go larger with the sign, and they will be installing entrance/exit signs and additional lighting. The building in the middle, they plan to use as a reception hall.

Questions were asked if they had to remove the mini golf as it would be nice to keep and if they will be removing the breezeway between the two buildings

Mrs. Disch explained that it is in the pathway of where the water and sewer lateral will be installed for the lateral connection, although, they have thought about trying to salvage it, if possible. They plan to keep the breezeway area, however, as there is a step and it is not handicap accessible, they would need to slope it.

White stated that he has spoke with the previous owners regarding the water problem and they stated that it could be sloped from the building for drainage, keeping the water away.

Motions were made to approve the Conditional Use Zoning and the Final Site Plan.

Finance Committee: Held August 30, 2011.

Administrator Ellisor and Mayor Baumgartner are going to a seminar in Wisconsin Dells on grievances, hearings, etc. regarding implementing new procedures.

Financial status of the City's 2011 Project is continued from last month. Virtually the same as prior months budget's report.

Expenditures are comparable to budget for period ending August 30, 2011

Motions were made to approve payments of bills - penalties.

Report of City Officers:

Mayor Baumgartner: Reported that the Public Works Department has been cleaning up from the recent storm. They are working on Act 10, the new law that has gone into effect and Administrator Ellisor and she attended a workshop last Wednesday that gave them a lot of information on updating our policies to go along with the new changes. The Policy & Procedure Committee will need to work quickly as one of the policies need to be on the books October 1st, and you will be hearing about the updates on that. We received an initial distribution of the Harold Henning Estate from Attorney Pollex. One check is for the City of Adams Community Development Authority for \$20,000. The other check is for the City and Village Parks of Adams-Friendship for \$20,000. We have our Four Year Outdoor Recreational Plan that is due towards the end of the month. She has given a copy to all the Council Members for ideas and to members of the City for ideas for parks or anything we would like to see in the future. The estate funds were timely to have some money to do some more things.

Attorney Pollex: Reported that over the last couple weeks, the City had an OWI trial that he prosecuted and were successful in the appeal the defendant had made. Administrator Ellisor has the bids out for the two raze projects on Elm Street and North Linden that will be on the next meetings agenda for decision by the Council as to which bid the City is going to accept. The City has one ongoing abatement action that Chief is working with him on and aware of how we are moving along procedurally and it is progressing how it should be. They have given the land owner one final attempt to try to be reasonable and work with the City as we always try to do and we hope that works itself out, without the need to continue on with the adversarial enforcement of that. We don't want that but if that's what we have to do to maintain the minimum standard that is what we are unfortunately, are forced to do. The Mayor has given him some things to do that deal with some of the Grant projects that we've done in the past with respect to some real estate. The Mayor mentioned the disbursements from the Estate of Harold and Vivian Henning and there is going to be some form of a memorial on one or more parks around the area to commemorate that gift. I know it is greatly appreciated by the City.

Chief Hanson: Reported that he will be at the A-F Elementary School on Friday making contact with the 4th grade classes concerning Community Safety Net and Personal Safety and next week at Roche-A-Cri Elementary. The students will receive a booklet and a DVD. Chief Hanson thanked all the local sponsors. He will be attending the Wisconsin Crime Alert Network held in Madison on October 4th. Take Back is October 29th from 10:00AM – 2:00PM at City Hall for anyone that would like to drop off any medications for disposal. The Department will be handing out Green Bay Packer Cards to kids.

New and Unfinished Business:

Mayor Baumgartner stated next we have the approve agreement for legal services. She would like to get a motion to approve the Mayoral Appointment of Attorney Pollex as the City Attorney for Legal Services. Clerk Winters stated that we need a motion to remove the Agreement for Legal Services from the Table.

Motion by Suhr, second by Scott to Remove the Agreement for Legal Services from the Table. Roll call vote, all voted aye. Mayor Baumgartner stated that she would like to get a motion from the Council to Approve the Mayoral Appointment of Attorney Pollex as the City Attorney for Legal Services. **Motion was made by Suhr to Approve the Mayoral Appointment of Attorney Pollex as the City Attorney for Legal Services.** There was no second, motion failed. Attorney Pollex stated motion dies without a second. What that is, is that I will just then continue as an Adopted Mayoral Appointment without a contract, that's all.

Motion by Marti, second by Kierstyn to approve the Mayoral Appointment of Jim Burke to the Planning Commission. Roll call vote, all voted aye. (Replacing Harry Davis)

Motion by Manthey, second by Marti to Approve Payment of Bills. Roll call vote, all voted aye.

Motion by Kierstyn, second by Scott to Adjourn. Roll call vote, all voted aye.

Meeting adjourned at 6:16 p.m.

Respectfully Submitted,
Janet L. Winters, WCMC
Clerk/Treasurer