

These are the minutes of the Regular Session of the City of Adams, WI held on October 17, 2011 in the City Municipal Building.

Meeting was called to order by Mayor Baumgartner. On roll call were Alderpersons Jensen, Kierstyn, Manthey, Marti, Scott, Suhr, Mayor Baumgartner, Administrator Ellisor, Attorney Pollex and Chief Hanson.

The Pledge of Allegiance was recited.

**Motion by Manthey, second by Suhr to approve the minutes of the October 3, 2011 meeting as printed. Roll call vote, all voted aye.**

Petitions and Communications: None.

Report of Standing Committees:

**Public Safety Committee:** Held October 11, 2011.

In Petitions and Communications a discussion was held on the weight limit signs. Chief Hanson advised that Superintendent Mead is working with the DOT on correct signage.

Recommendations were made to have another notice placed in the paper recommending that house numbers be four (4) inches in height and 30 days after publication enforcement action to start on the homes not having numbers.

Recommendations were made to have the essay entries turned in by December 9, 2011 to be reviewed at the safety meeting on December 13th.

Motions were made to approve the Building Inspector's Report.

Motions were made to approve the Police Report.

Motions were made to approve the next meeting for December 13, 2011 at 5pm.

**Public Works Committee:** Held October 12, 2011.

In Petitions and Communications: A discussion was held regarding an invoice for training on operation and upkeep of the generator.

The problem was resolved relating to the sewer credit at 102A North Cedar Street..

Discussion was held regarding the dedication service for the foot bridge with Burt Morris at Burt Morris Park.

Administrator Ellisor reported that the acreage amendment to the EDA Project application was approved and now activity with the South Business Park can proceed again.

The 2012 Public Works Capital Equipment Fund Budget was discussed. Recommendations were made to approve the Public Works Capital Equipment Fund Budget for 2012.

The scheduled leaf collection program is proceeding well. The Capital Equipment budget includes a vehicle that would be able to tow the leaf vac. Next meeting November 9, 2011.

Attorney Pollex questioned if a date has been set for the dedication of the foot bridge. Jensen replied no.

**Fire District:** Held October 13, 2011.

Motions were made to approve the Finance Report.

Chief's Report:

There were 10 calls including Northern Bay's false alarms. A discussion was held regarding penalties for false alarms.

A discussion as held regarding plans to start a scholarship using Bud Goggins funds

A discussion was held regarding rental for a bay at Friendship.

After discussion, it was decided to seek input from Strongs Prairie before adopting the Fire District Agreement. Next meeting November 10, 2011.

Report of City Officers:

**Mayor Baumgartner:** Reported she visited the second graders at the A-F Elementary School and spoke about their social studies in the government. She distributed the parade of trees from the Memorial Hospital and wondered if it would be something the City would like to do. A Centennial meeting is this Thursday at 6:00 P.M. and the paper work has been sent for a flag being flown over the State Capital for December 13. That would be the flag we would use to dedicate the flag pole.

**Administrator Ellisor:** Reported that as mentioned in the public works report, we did receive approval of the amended application from the EDA. We had to amend construction start dates but should be looking at a spring time project. He commended the City Attorney for his participation in the complex application. He discussed the house numbering that will come into compliance after publication. Mayor Baumgartner stated that the bigger numbers are better for safety personnel. Tomorrow he will meet with the theatre group and reestablish it as part of the down town, and generate traffic. They want to learn more about the City's TIF involvement and the possibilities that exist. For the budget update, he had distributed information given to the public works committee. He stated that he had met with crewmembers and the entire department a couple times and given the assignment to think about what equipment needs would benefit our operations in the future. They all had a chance to kick in on the equipment list. He reviewed the Five Year Capital Equipment & Facilities budget. Because it is listed in the budget, does not necessary mean that we would go out and buy it. One item not on the list is a program for paving alleys. Manthey stated that alley paving would be an improvement and questioned if it would affect the tax levy. He stated that there would be \$100,000 - \$120,000 available to do the alleys, we would use the funds on hand with no additional tax and no special assessments. The crewmembers agreed that it would be easier to maintain the alleys. He will get more information of the alley program.

**Attorney Pollex:** Reported that he has been working with Bob White on a non-compliance issue and the building permit. City returns are scheduled for Wednesday. The Mayor gave him a Title project that dovetails in what we did several years ago and working on a resolution for that. He is the chair for the ACRIDC and there are funds available for the façade development for properties along Main Street. It is a low interest loan and if there is anyone interested, contact Director Daric Smith.

**Chief Hanson:** Reported that training went well last week and he will be scheduling additional training for next June. He distributed the certificate received from the Department of Homeland Security for hosting the training. Take Back will be Saturday, October 29<sup>th</sup> from 10 a.m. to 2:00 p.m.

New and Unfinished Business:

**Motion by Kierstyn, second by Suhr to approve the Public Works Five Year Capital Equipment & Facilities Plan (2005-2017). Roll call vote, all voted aye.**

**Motion by Marti, second by Jensen to Authorize Issuance of an Operators License to Tara L. Gole, Ann M. Kuntz, Cheryl A. Schweitzer and Sara J. Stone. Roll call vote, all voted aye.**

**Motion by Suhr, second by Kierstyn to Approve Payment of Bills. Roll call vote, all voted aye.**

**Motion by Jensen, second by Suhr to Adjourn from Open Session and Reconvene in Closed Session for considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons – Public Works and Police Department SS 19.85(1)(f) and Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved - Public Works and Police Department SS 19.85 (1)(g). Roll call vote; Jensen, Kierstyn, Scott and Suhr – yes, Manthey and Marti – no.**

The Closed Session was called to Order. On roll call was Alderpersons Jensen, Kierstyn, Manthey, Marti, Scott, Suhr, Mayor Baumgartner and Administrator Ellisor.

Agenda:

Discussion for considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons – Public Works and Police Department SS 19.85(1)(f) and Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – Public Works and Police Department 19.85 (1)(g). Discussion was held.

**Motion by Jensen, second by Scott to Adjourn. Roll call vote, all voted aye.**

Respectfully Submitted,  
Janet L. Winters, WCMC  
Clerk/Treasurer