

These are the minutes of the Regular Session of the City of Adams, WI held on November 21, 2011 in the City Municipal Building.

Meeting was called to order by Mayor Baumgartner. On roll call were Alderpersons Jensen, Kierstyn, Manthey, Marti, Scott, Suhr, Mayor Baumgartner, Administrator Ellisor and Chief Hanson. Attorney Pollex was excused.

The Pledge of Allegiance was recited.

Motion by Manthey, second by Suhr to approve the minutes of the November 7, 2011 meeting as printed. Roll call vote, all voted aye.

Petitions and Communications: None.

Report of Standing Committees:

Policy & Procedure Committee: Held November 17, 2011

In Petitions and Communications Clerk Winters presented an Ordinance Codification Proposal from Community Code Service. Copies were presented to all members present for their review. The proposal consisted of \$5995.00 for a new printed copy, \$14.50 per page for updates, and an additional \$1600.00 for preparing and providing an electronic copy of the new ordinance book.

Chief Hanson presented the change to the Ordinance relating to Carry Concealed Weapons Prohibited and advised that this has also been looked over by Attorney Pollex. Motions were made to accept the change to Prohibiting Carry Concealed Weapons, Ordinance No. 03-2011.

Chief Hanson presented the change to the Ordinance relating to Regulation Firearms, Explosives and other Missiles and advised that this too had been reviewed by Attorney Pollex. Motions were made to accept the change to Regulation Firearms, Explosives and other Missiles, Ordinance No. 04-2011.

After discussion relating to Authorizing Fines to be Charged for violations to Ordinance No. 03-2011 and Ordinance No. 04-2011, it was decided not to make any changes to the fee schedule.

Public Works Committee: Held November 16, 2011.

In Petitions and Communications a discussion was held regarding paving alleys.

Recommendations were made to waive the balance of the 141 S. Pine Street water bill.

Discussion was held regarding the foot bridge at Burt Morris Park being partially stained.

Discussion was also held regarding looking for a truck and that a deal is pending with Friendship and whether to continue brush & leaf collection as weather permits.

Fire District: Held November 10, 2011.

Motions were made to approve the Finance Report.

Chief's Report:

There were 6 calls. All pumps passed testing. A discussion was held regarding washing the ambulance at the fire department.

A discussion was held regarding the need for a ladder truck. At this point during the reading, Manthey questioned if the fire department needed a new ladder truck. Jensen replied no, we are looking for a new mutual aid agreement for a ladder truck as the one they have with Wisconsin Dells is no longer in place as they passed an ordinance that the ladder truck can't leave the city limits.

Motions were made to pay Friendship \$3.00 a day for rental of the bays to store the HAZMAT trailer and parade truck.

Easton White Creek Lions club donated \$400 to use on safety equipment.

A discussion was held regarding plans to start a scholarship using Bud Goggins funds.
Next meeting December 10, 2011.

Finance Committee: Held November 10, 2011

The City's proposed 2012 General Fund budget was reviewed and discussed by the Committee. The Administrator presented the long term debt service schedule for the City. The Administrator explained that the final two years of debt payments for the 2005 General Obligation loan have been pre-funded. Pre-funding the final payments will position the City's General Fund for the closeout of the COP's Grant ending in 2013.

The Administrator also presented the TIF budgets and explained how the TIF's contribute to the City's debt payment obligation for past projects. TIF 1 ended in 2011. TIF 2 and TIF 3 can continue until 2020.

Report of City Officers:

Mayor Baumgartner: Reported the Centennial Committee has met again and plans are coming together for a celebration next summer celebrating the birth of the City of Adams and 100 years of the railroad. Along with that, we have sponsored one of the Parade Trees at Moundview Memorial Hospital with a centennial theme. Also, we have looked at the budget and are still waiting for a couple of numbers.

Administrator Ellisor: Reported that the budget is about 90% complete and we should be in pretty decent shape for 2012. He is currently preparing his budget message that is required for each annual budget and that's what we will be going over at the public hearing December 5th. The key components of the budget that we would like to reiterate are keeping the level of services we have provided with no increase in property taxes or mill rate. He made note that this is the busiest time of year for the Finance Committee and he certainly appreciates their efforts with all the different spreadsheets they are forced to look at. But they do kind of tell the story and kind of give an idea that you just don't necessarily look ahead at the twelve months that you're working with, you try to plan it out for the success of future years too. We should have the budget wrapped up by December 5th and from there I think we'll need to look at perhaps the Personnel Committee. We can begin dealing with the personnel expenses, wages, etc. for 2012. We have just received a check for \$6042.00 that happens to be a dividend payment from our insurance carrier for the Workman's Comp. He explained that the insurance carrier can reference that we will receive a dividend check but can not guarantee we will, however, in the past 20-30 plus years they have always come through with a check. This check happens to be a little more than typical, which is more in the \$4000 range. The plans and spec's have been approved for proceeding with the advertising bids for the EDA Project. There are a fair number of steps we have to take yet and Council will be involved with it all.

Chief Hanson: Reported that Winter Parking is now in effect. We have again been selected to receive \$4000 in grant money from the WI Dept. of Transportation for participating in highway safety programs such as Click It Or Ticket and Over the Limit Under Arrest. The grant money will be used toward highway safety equipment for the department. This is the third time the department has been awarded this money in the past four years. The State of WI collected approximately 9.91 tons of medications for our Take Back medication drop off day. Nationally, 188.5 tons were collected. The next Take Back day will be sometime in spring, 2012. The kids from Head Start will decorate the Christmas Tree at City Hall on December 29th this year. He spoke to the kids today about holiday safety and gun safety. Several items were passed out to the kids. He reported that he received a letter of resignation from a full time officer effective December 2, 2011 which the members of council also received. A part time officer has also

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resigned. In addition, Officer Sherd has resigned effective December 2, 2011 as the Detective for the department.

New and Unfinished Business:

Motion by Kierstyn, second by Jensen to approve the City Attorney Contract. Roll call vote, Kierstyn, Suhr, Jensen – yes. Manthey, Marti, Scott – no. As the vote was a tie, Mayor Baumgartner voted yes. Motion passed.

Motion by Marti, second by Kierstyn to Approve the Auditors Agreement with Johnson Block & Company, Inc. Roll call vote, all voted aye.

Motion by Manthey, second by Marty to Approve Ordinance No. 03-2011 Relating to Regulating Firearms, Explosives and Other Missiles and Ordinance No. 04-2011 Relating to Carrying Concealed Weapons Prohibited. *Jensen asked if this could go back to policy to include bow hunting in the City. Mayor Baumgartner suggested to possibly send this back to safety. Administrator Ellisor and Chief Hanson suggested that Planning and Zoning might be a better choice and the Ordinances could be amended at that time.* Roll call vote, Marti, Scott, Suhr, Kierstyn, and Manthey, yes. Jensen, no. Motion approved.

Motion by Kierstyn, second by Suhr to Approve Payment of Bills. Roll call vote, all voted aye.

Motion by Jensen, second by Marti to Adjourn. Roll call vote, all voted aye.

Respectfully Submitted,
Jeanne G. Gostomski
Deputy Clerk/Treasurer