

These are the minutes of the Regular Session of the City of Adams, WI held on December 19, 2011 in the City Municipal Building.

Meeting was called to order by Mayor Baumgartner. On roll call were Alderpersons Jensen, Kierstyn, Marti, Scott, Suhr, Mayor Baumgartner, Administrator Ellisor and Chief Hanson. Alderperson Manthey and Attorney Pollex were excused.

The Pledge of Allegiance was recited.

Motion by Jensen, second by Marti to approve the minutes of the December 5, 2011 meeting as printed. Roll call vote, all voted aye.

Petitions and Communications: None.

Report of Standing Committees:

Public Safety Committee:

In Petitions and Communications a discussion was held regarding a letter from Paul Screnock concerning the "The Wisconsin Reminder" and the delivery.

It was the consensus of the committee to have Chief Hanson prepare information on other jurisdictions regulations on this type of delivery and bring back to next meeting.

Marti informed the committee that he was contacted regarding two locations in the city about traffic concerns. One is the alley behind Practical Cents, wishing to make the alley one way out onto Ann Street (CTH M). The other was the intersection of Juneau and Commerce Street and changing the stop sign location at this intersection. It was decided to forward possible changes to the ordinance regulating traffic to Policy Committee for their review.

Recommendations were made to award the Grand Marsh class the pizza party as the class as a group completed essays and only two others essays were received. Also to give gift certificates to the other two essays for their effort.

Motions were made to approve the Building Inspector's Report.

Policy & Procedure Committee:

In Petitions and Communications, Administrator Ellisor stated December 22nd will be the employee Christmas party.

The Personnel Administrative Policies Handbook was reviewed and discussed. Administrator Ellisor and Clerk Winters are to make the general changes for the next meeting. Continuous meetings will be scheduled to revise the current personnel handbook that was adopted in January 1990.

Recommendations were made to allow the trade for the Edge Election Machine.

Public Works Committee:

Discussion Relating to South Business Park – EDA Project - Discussion was held regarding bidding for the EDA South Business Park Project. The City Administrator advised that bids for the South Business Park project are expected to be advertised during the first part of the year. The Administrator also noted that he will be meeting with the City Engineers during the week of December 19th to plan for upcoming 2012 projects.

Discussion Relating to Capital Projects – Alley Paving and Holtz St. - The alley improvement program was discussed. The Committee will coordinate and prioritize the alley improvement program with the City's Engineer.

Report on Public Works Department Activity - Street Superintendent Mead explained that the Fall Leaf Collection is done for the season and that major repair had to be completed on the leaf vac.

Discussion/Recommendation – Amendment of Cross Connection Ordinance - Recommendations were made to Amend the Cross Connection Ordinance

Discussion/Recommendation – Approve Cross Connection Control Plan - Recommendations were made to Approve the Cross Connection Control Plan

Discussion/Recommendation – Amendment of Private Well Abandonment Ordinance - Recommendations were made to Amend the Private Well Abandonment Ordinance

Fire District:

Chief's Report:

There were 7 calls since the last report.

Motion by Sorenson, second by Thiesen to approve the lease agreement with Friendship for storage of the HAZMET trailer.

The district agreement was discussed.

A discussion was held regarding the pick-up truck. It either needs work or needs to be replaced.

The scholarship using Bud Goggin funds was tabled until next month's meeting.

Still working on a ladder truck agreement.

Report of City Officers:

Mayor Baumgartner: Reported the Centennial met on December 8th and scheduling events and entertainment options.

Administrator Ellisor: Reported he and the Mayor will meet with the engineers to get the plans underway for the 2012 project and will bring back the information for Council review. The Cross Connection plan and ordinance amendments are maintenance to keep current with legislative statutes. The amendments will come to the Council at the next meeting for action.

Attorney Pollex: Reported last week were pre-trials and this week they have returns on Wednesday. Bill gave him a homework project that he is working on behalf of the City and should get an answer on that in the next day or two.

Chief Hanson: Reported that the hiring of the replacement officer is moving along. She has passed her tests and he is waiting for the background check to be completed. If there are no problems, her hiring should be brought before the Council the first meeting in January. He reminded citizens to lock their vehicles and garages as there have been complaints of items being removed and anyone should report any suspicious activity when you see it. The pizza party at Grand Marsh Elementary School will be January 6 at 2:15 P.M.

New and Unfinished Business:

Motion by Marti, second by Jensen to Adopt the 2012-2013 Election Inspector Appointments. Roll call vote, all voted aye.

Motion by Suhr, second by Kierstyn to Schedule January 9 and January 23, 2012 for the January Council Meetings. Roll call vote, all voted aye.

Motion by Jensen, second by Suhr to approve the Payment of Bills. Roll call vote, all voted aye.

Motion by Jensen, second by Marti to adjourn. All voted aye.

Meeting adjourned at 6:20 P.M.

Respectfully Submitted,

Janet L. Winters, CMC, WCMC
Clerk/Treasurer