

These are the minutes of the Regular Session of the City of Adams, WI held on January 9, 2012 in the City Municipal Building.

Meeting was called to order by Mayor Baumgartner. On roll call were Alderpersons Jensen, Kierstyn, Manthey, Marti, Scott, Suhr, Mayor Baumgartner, Administrator Ellisor, Attorney Pollex and Chief Hanson.

The Pledge of Allegiance was recited.

**Motion by Jensen, second by Kierstyn to approve the minutes of the December 19, 2011 meeting as printed. Roll call vote, all voted aye.**

Petitions and Communications: Mona Buckminster addressed the Council asking citizens to donate to the A-F VFW Post 6297. She stated that proceeds would go to the remodeling of the downstairs, Rely for Life and Special Olympics. Donations could be sent to the VFW at 172 N. Linden St.

*Chief Hanson arrived.*

Report of Standing Committees:

**Finance Committee:** In Petitions and Communications Administrator explained that there was a discrepancy in the mill rate that was applied to the tax bills. The final mill rate approved by Council Resolution and specified in the Budget Message was 4.30 mills. The mill rate that was actually provided to the County and to the tax bills was 4.33 mills.

Recommendations were made to amend the 2012 Budget Resolution.

**Personnel Committee:**

Petitions and Communication. Administrator Ellisor distributed the Revenue and Expenditures by Category worksheets. He explained the worksheet that was previously distributed to Council showed the Municipal TID Share \$79,761 and the After TIF Increment of 4.30. He explained that this was inadvertently an oversight and the corrected worksheet shows the Municipal TID Share \$82,576 and the After TIF Increment of 4.33. He explained this was not intentional and that this needed to be addressed and the Resolution amended. He stated that in next year's budget, the mill rate will be adjusted.

Motions were made to Adjourn from Open Session and Reconvene in Closed Session for considering Employment, Promotion, Compensation or Performance Evaluation Data of Department Heads and Non-Public Safety Employees - 19.85(1)(c)

The Closed Session was called to order. On roll call were the members and others listed as above.

Discussion was held.

Report of City Officers:

**Mayor Baumgartner:** Stated looking back on an event filled 2011 year. She is hoping that we learned much about how to work together as a team to better the City. There are many things on the agenda for 2012 and looking to get a jump start on this New Year.

She and the Administrator met with MSA a couple weeks ago working on bids for the South Business Park with work to begin in late spring or early summer. They are also looking at alleys for paving and discussed revitalizing the downtown area.

Last week she attended a listening session with Senators Lassa and Olson both are looking to the future of Adams County. She would like to get marketing materials out to start promoting what we have here in the City and Business Park. Through some of the contacts we have with Rural Development and the Chamber of Commerce we have some good ideas for putting out a brochure that can be sent to trade shows, etcetera to promote the City ready for development.

Contacts have been made with consultants for the downtown revitalization project and they are scheduled to be here tentatively January 30<sup>th</sup> at 5:00 P.M. This is just an initial meeting to see what they can do and get feedback from the Council and Community business members. Letters will be sent when the date is confirmed.

We are in the process of finalizing wages and new job descriptions following ACT 10 changes.

We have started the process of having the Ordinance book recodified along with the Employee Handbook to bring that up to date.

The planning is in full swing for the City celebration in July celebrating 100 years of the railroad and the birth of the City of Adams. The planning committee meets every 3<sup>rd</sup> Thursday of the month if you would like to be a part of it.

**Administrator Ellisor:** Reported that he has a couple quarterly reports to put together, one for the EDA and the other for the COPSS reimbursement program that Chief Hanson will have a part in as well.

The engineers will be attending the Public Works meeting on Wednesday to discuss the alley project. He thinks it will be encouraging as to what we see as to how many alleys or area we should be able to complete.

**Attorney Pollex:** Reported it has been our goal with the instruction from the Council to attempt to take care of one decrepit or uninhabitable home every year. Without exception the City has been successful in doing one a year, in fact, in 2011 the City took care of or was a part of razing three uninhabitable homes. One the City razed, one the County razed, and one the home owner took it upon himself to raze.

There are two trials coming up next week. The Chief contacted him about a couple that need to be adjourned which were taken care of with the Clerk of Courts. They were adjourned because some of the City witnesses were unavailable on that date. We have to coordinate with them at the school which didn't work out for the January date and were pushed back.

Bill had asked him about a question that deals with Corporation Council and he hadn't with the Holiday season been able to catch up with Corporation Council to get that answer, but on his to do list for this week.

**Chief Hanson:** Reported that the Adams Police Department in conjunction with the Adams County Sheriffs Office has made several arrests concerning damage to property, burglary, operating motor vehicle without consent and theft. The Adams Elementary School was burglarized, and he commends his officers for the several arrests that they made. Monroe Trucking had a truck stolen, and an arrest was made with a seventeen year old who was charged with criminal damage to property. There have been several other vandalism cases, including businesses at Wisconsin River Coop and Union Pacific Railroad.

**New and Unfinished Business:**

**Motion by Marti, second by Jensen to approve the Agent Transfer for the issuance of the Fermented Malt Beverage and Intoxicating Liquor License to Larry Warren for A-F VFW Post 6279, contingent upon successful completion of the Responsible Beverage Servers Training Course. Roll call vote, all voted aye.**

Chief Hanson stated that we went off the eligibility list on hiring from the personnel committee. Heather has completed her background, psychological and physical testing. He recommends the hiring of Heather Swearingen as full time officer for the City of Adams. **Motion by Marti, second by Suhr to approve the hiring of Heather Swearingen for the Police Officer position. Roll call vote, all voted aye.**

Clerk Winters administered the Oath of Office to Officer Heather Swearingen.

**Motion by Manthey, second by Kierstyn to Adopt Ordinance 01-2012 Relating to Designated Controlled Intersections. Roll call vote, all voted aye.**

Mayor Baumgartner stated that in both reports read tonight there was inadvertently a different amount that was sent to the County than what was approved here at Council and in the Public Hearing message.

Administrator Ellisor explained there was error made during the budget process that was inadvertent and an internal cross up of the numbers. Unfortunately it wasn't caught in time to do anything about it. He learned about it a little too long after it had been printed out into the bills at the County. Essentially what it amounted to was the approved Mill Rate that had been included in the original Resolution and agreed to at Council and throughout the process was 4.30 mills. What was actually in the calculation that went to the County ended up being 4.33 mills. Looking at all the alternatives, it may not seem like a big number but there is a lot of principal at stake here. I pride myself in trying to beat the year before or at least try not to exceed the year before. This one by a factor of two cents (.02¢) is over the previous year's mill rate. He and Janet looked and discussed coming up with ideas to address this throughout the course of the year, but didn't seem there was a real practical way to do that. He thinks one way to address it is to make up for it in the next budget year and it's not going to happen again. Attorney Pollex stated if it continues not to snow, we can make up for .03¢ per \$100,000 in the budget. Marti asked if his memorandum of December 5 is no longer accurate. Administrator Ellisor stated it is an increase of .02¢ over the previous year. **Motion by Kierstyn, second by Suhr to adopt Resolution 2012-01R (amending 2011-14R) Amending the 2012 Budget** (See Appendix B of Minutes Book) **Roll call vote: Jensen, Kierstyn, Manthey, Scott, Suhr – aye, Marti – no. Motion passed.**

**Motion by Marti, second by Scott to Authorize Issuance of an Operators License to Lori A. Tripp. Roll call vote, all voted aye.**

**Motion by Suhr, second by Kierstyn to approve the Payment of Bills. Roll call vote, all voted aye.**

**Motion by Jensen, second by Suhr to adjourn. All voted aye.**  
*Meeting adjourned at 6:29 P.M.*

Respectfully Submitted,

Janet L. Winters, CMC, WCMC  
Clerk/Treasurer