

REGULAR SESSION AND
ORGANIZATIONAL MEETING
April 17, 2012

These are the minutes of the Regular Session and Organizational Meeting of the City of Adams, WI held on April 17, 2012 in the City Municipal Building.

Meeting was called to order at 6:00 p.m. by Mayor Baumgartner. On roll call were Alderpersons Jensen, Marti, Scott, Suhr, Administrator Ellisor, Attorney Pollex and Chief Hanson. Alderperson Manthey was excused.

Motion by Suhr, second by Kierstyn to approve the minutes of the April 2, 2012 meeting as printed. Roll call vote, all voted aye.

Petitions and Communications: None.

Report of Standing Committees:

Public Works Committee:

In Petitions and Communications, there was discussion held regarding the vacating of Railroad Street right-of-way at the Wisconsin River Co-op. The committee was advised the Co-op had installed a fence and gate over the right-of-way.

Public Works Department Activity – Street Superintendent Mead reported that brush and leaf pickup is continuing through April and there are plumbing problems with the restrooms at Burt Morris Park that need to be corrected.

A replacement mower is being researched. The matter is tabled until further information is obtained. The EDA Construction start date has been scheduled for April 26. Construction is anticipated to start in May.

Sewer Credit – Village of Friendship – Recommendations were made to deny the request due to lapse of time and lack of specifics with the request.

Work on the City's Tree Nursery is progressing very well. Discussion was held regarding landscaping the frontage of the City Tree Nursery. Recommendations were made to remove remaining trees and landscape the frontage of the tree nursery.

Electric Service at Parks – The need for electric service at the Lions Park and Burt Morris Park was discussed. Service upgrades to accommodate upcoming Centennial events and future events were discussed. Funding for the upgrades would be drawn from pending donation from the Harold Henning estate. Recommendations were made to allow \$4,000.00 for electric service improvements at the parks.

Foot Bridge at Burt Morris Park – Discussion was held regarding replacement of the mini foot bridge near the park pavilion. It was recommended that Henning Estate funds be utilized to pay for materials and construction of the bridge would be coordinated with the High School.

Discussion was held regarding the WWTP Operator Position.

Adams County Fire District:

In petitions and communications City Administrator Ellisor presented a fire station proposal.

Chief's Report:

There were 19 calls.

Chief reported the changes in insurance coverage for equipment.

Motions were made to replace truck 342, not to exceed \$20,000.00.

Chief reported concealed carry problems.

Report of City Officers:

Mayor Baumgartner: Reported that she attended the Adams County Chamber of Commerce banquet. She was impressed by the support the businesses in the County give to each other, how it is

expanding and working to draw tourism into the area. There is the new official training in Madison on May 11th. If any Council member would like to attend please let Janet know. At the next meeting, the Impartial Hearing Officers will be presented to Council for approval.

Administrator Ellisor: The Leadership Committee meeting in regards to Main Street is tomorrow at 6:00p.m. This is an ADHOC Committee that will be making recommendations to this Board. The recommendations would be as to which direction the City to go as far as revitalization for downtown. He and Chief completed the quarterly reports for the COPPS grant reimbursement for approximately \$17,000. He also submitted the quarterly reports for the EDA project which we hope to start in May.

He received a formal complaint on the Railroad Street right-of-way encroachment. He was approached by the Co-op to gate off the area east of Linden Street on Railroad. He stated it does make sense to do that, as it's entirely their operation that is back there. The Attorney they hire will be in contact with Attorney Pollex.

Attorney Pollex: Reported that the City wants to work with the Co-op through the vacating process. It does set a bad precedence to install a gate in the right-of-way. He received back the Henning taxes from the tax preparer and everybody will get a copy. He is working with the owner to remove a dilapidated trailer on Center Street. The offer that Council approved has been signed and the title work has been ordered and should be back at the end of the week and closed on by the next Council meeting.

Chief Hanson: Reported Kids Day is Saturday at the High School and the DOT will be there with the rollover machine. The departments door prize is four tickets to the Brewers game on May 21st. Take Back is April 28 from 10:00 a.m. until 2:00 p.m. and liquid medication will be collected. Winter parking has ended and Property maintenance has begun. Officers have attended several training sessions over the past couple of weeks. Landlord and the law is scheduled to be held tomorrow.

New Business:

Mayor Baumgartner welcomed back our same Council members.

Clerk Winters administered the Official Oath of Office to:

- Re-elected Alderperson Cindy Scott representing Ward 1, District 1,
- Re-elected Alderperson Bill Kierstyn representing Ward 2, District 2, and
- Re-elected Alderperson Len Suhr representing Wards 3 & 4, District 3.

On roll call of the new Common Council, the following members were present: Alderpersons Wilbur Jensen, Bill Kierstyn, Roger Marti, Cindy Scott, Len Suhr and Mayor JanAlyn Baumgartner. Alderperson Holly Manthey was excused.

Mayor Baumgartner presented the appointments as follows:

(If Alderpersons will be absent, they shall request that a substitute Alderperson attend Committee Meetings in their place)

(Chairperson - Listed in bold font)

Finance	L. Suhr	H. Manthey	R. Marti
Personnel	C. Scott	W. Jensen	B. Kierstyn
Policy & Procedure	L. Suhr	C. Scott	B. Kierstyn
Public Works	B. Kierstyn	L. Suhr	W. Jensen

	Citizens:	B. Wormet	J. Kierstyn	
Safety	H. Manthey Citizens:	W. Jensen D. Davis	R. Marti P. Hickethier	
Economic Development	J. Baumgartner	L. Suhr	C. Scott	
Police Review Board	J. Paddock	R. J. Waite	J. O'Loughlin	Alternates: C. Carpenter L. Tolley
Fire District	W. Jensen			
Planning Commission	J. Baumgartner	R. Marti (3) J. Kierstyn (1)	R. White (3) L. Scott (3)	M. Janssen (2) J. Burke (1) Legal Advisor-Attorney Pollex, Alternates: Council Members
Zoning Appeals	R. Marti (2)	L. Suhr (3)	H. Manthey (3)	R. Goodhue (1) W. LaQuee (1) Alternates: M. Robinson (1st), C. Carpenter (2nd)
Board of Review	J. Baumgartner	J. Winters	C. Scott	H. Manthey L. Suhr Alternates: Remaining Council Members
Development Authority	J. Baumgartner	C. Scott (3) M. Janssen (2)	B. Kierstyn (3) L. Suhr (1) (term of office)	R. Goodhue (1) R. Marti (2) (term of office)
City Attorney	E. Pollex	Zoning Adm/Bldg Inspector	R. White	
Clk/Treas Confidential Asst.	J. Gostomski, Deputy Clk/Treas	Weed Commissioner	J. Moore	
Health Officer	County Health Nurse	City Forester	T. McConnell	
Official Newspaper	Adams-Friendship Times Reporter			
Official Depositories	Grand Marsh State Bank, M&I Marshall Ilsley, Nekoosa-Port Edwards State Bank, Royal Bank			

Motion by Scott, second by Jensen to approve the 2012 – 2013 Mayoral Appointments as presented. Marti questioned the removal of Alderperson Manthey from the Policy Committee at this time as she spearheaded the codification of the ordinance. Mayor Baumgartner stated that she didn't spearhead that and there are a couple reasons. The reasons are there have been things held up and we need people to come with solutions and answers and compromise if needed. It's a decision within her power to make. She can still participate, she is still part of the Council, she can still vote yes or no. **Roll call vote, Suhr, Jensen, Kierstyn, Scott – yes; Marti - no.**

Motion by Suhr, to nominate Bill Kierstyn as Council President. Motion by Marti to nominate Holly Manthey as Council President. By closed ballot vote, Kierstyn received three votes, and Manthey received two votes. Bill Kierstyn was voted as Council President for 2012-2013.

Election of Council Member for City Planning Commission was held.

Motion by Scott, second by Suhr to nominate Roger Marti to the City Planning Commission. There were no other nominations. **Roll call vote, all voted aye.**

Motion by Marti, second by Kierstyn to Approve the Electric Service Improvement for the Parks from RC ElectRick. Mayor Baumgartner stated the cost of this will come from the Henning Estate funds received. Administrator Ellisor stated this is preparing for the upcoming Centennial event. The recommendation from committee was up to \$4,000 for Electrical service and proceeds from the Harold Henning donation would be utilized for it. (\$3735.00) **Roll call vote, all voted aye.**

Motion by Marti, second by Scott to Approve the Maintenance Agreement for Downtown District Ornamental Planting for Bruce Kuba. Roll call vote, all voted aye.

Motion by Jensen, second by Suhr to Approve the Payment of Bills. Roll call vote, all voted aye.

Discussion was held on combining or changing of the May 7 meeting due to the Election on May 8. Mayor Baumgartner stated that if we schedule the 21st she asked that the motion to include the payment of bills in that interim. Administrator Ellisor stated that with the Centennial event coming up you will be in need of both meetings, as there will be permits needed. Chief Hanson stated that when he and Janet met with Lucille Davis, May 21st will be when Council gets the bulk of the permit requests. Administrator Ellisor stated that he thinks there will quite a bit Business that will need to be addressed. **Motion by Marti, second by Kierstyn to change the date of the next Council meeting to April 30, 2012 and to Approve Payment the Bills in the interim from April 30, 2012 to May 21, 2012. Roll call vote, all voted aye.**

Motion by Marti, second by Scott to Approve the Payment of Bills. Roll call vote, all voted aye.

Motion by Jensen, second by Kierstyn to adjourn. Roll call vote, all voted aye.

Meeting adjourned at 6:40 p.m.

Respectfully submitted,

Janet Winters, CMC, WCMC
Clerk/Treasurer