

These are the minutes of the Regular Session of the City of Adams, WI held on February 4, 2013 in the City Municipal Building.

Meeting was called to order by Mayor Baumgartner. On roll call were Alderpersons Jensen, Marti, Scott, Suhr, Mayor Baumgartner, Administrator Ellisor and Officer Klaus. Alderpersons Kierstyn and Manthey were excused.

The Pledge of Allegiance was recited.

Motion by Marti, second by Jensen to approve the minutes of the January 21, 2013 meeting as printed. Roll call vote, all voted aye.

Petitions and Communications: None.

Report of Standing Committees:

Finance Committee:

In petitions and communications, Mayor Baumgartner advised Committee members of a planning grant the County was awarded through the "Promise Neighborhood" program.

Discussion/Recommendation Relating to Purchase/Lease of the Office Folder Equipment

Discussion was held regarding replacement of the office paper and envelope folding equipment. Quotes for lease or purchase with maintenance agreement were reviewed. Recommendations were made to purchase the DI200 Folder Inserter not to exceed \$2880.00.

Discussion/Recommendation Relating to Upgrades of City Computers and Internet

Discussion was held regarding upgrade of computer stations within the Police and Public Works Department. Computer stations and operating software currently in use are inadequate for processing contemporary GPS and GIS based programs. Administrator Ellisor presented an amended Capital Equipment Budget depicting funding allocations for the computer upgrades.

Recommendations were made to approve amendment of the Five Year Capital Equipment Budget and the Public Works Department computer system proposal from INFITECH not to exceed \$3,000.00.

Recommendations were made to approve amendment of the Five Year Capital Equipment Budget and the Police Department computer system proposal from INFITECH not to exceed \$4,000.00.

Report of City Officers:

Mayor Baumgartner: Stated a letter was received to participate in the planning as part of our revitalization effort with the Promise Neighborhood Program Planning Plan. They have met with MSA regarding the TIF amendments that we will have to make and have a good idea on the setting up of the formal ADHOC Revitalization Committee. The committee will meet on Thursday and close out the committee. Tim & Kelly Nickels will be opening a new store where the Esser Appliances was. The store will be called Nickels Nook and will sell quality used furniture and miscellaneous items. She stated that many questions have been asked regarding the administrative leave of the Chief. It is a proceeding process and asked that everyone be patient.

Administrator Ellisor: Reported that he and Officer Klaus processed the COPSS quarterly reports. We are looking for guidance from the ADHOC committee for the structure of the standing committee that will come out of this meeting. As far as how many members, what the composition of the committee would be, and ordinance language that would establish this committee as well. He attended the Spillman Technology meeting in conjunction with the Sheriffs Department and the Town of Rome. We are getting close to finalizing and closing out the EDA project. Next step will be recruiting businesses for that location. Mayor Baumgartner

stated that we do have things rolling and in the works for that. Marti commended the Public Works Department on the good job they are doing with plowing of the roads.

Police Chief: Given by Officer Klaus. He stated that the Department is still running smoothly and schedules are going good. One Part Time Officer is now able to patrol on his own, and the other is still being trained.

New and Unfinished Business:

Motion by Marti, second by Suhr to Authorize Issuance of Temporary Class “B” (Special – Picnic) License to Knights of Columbus for their Corned Beef & Cabbage Dinner to be held March 9, 2013. Roll call vote, all voted aye.

Motion by Marti, second by Suhr to Approve the Purchase of a D1200 Folder Inserter not to exceed \$3,000.00 with the Amendment to the Five Year Capital Equipment General Government Budget. Roll call vote, all voted aye.

Motion by Marti, second by Jensen to Approve Upgrades of City Computers and Internet for the Police Department, not to exceed \$4,000 and to Public Works Departments, not to exceed \$3,000.00 from INFITECH with Amendments to both the Public Works and Public Safety Five Year Capital Equipment Budgets. Roll call vote, all voted aye.

Motion by Jensen, second by Scott to Combine February 18, 2013 Regular Session Meeting with March 4, 2013 Regular Session Meeting due to the Spring Primary Election held on February 19, 2013. (If needed, a meeting will be scheduled prior to March 4) Roll call vote, all voted aye.

Motion by Jensen, second by Suhr to Approve Payment of Bills. Roll call vote, all voted aye.

Motion by Marti, second by Jensen to Adjourn. Roll call vote, all voted aye.

Respectfully Submitted,
Janet L. Winters, CMC, WCMC, CMTW
Clerk/Treasurer