

# ADAMS CITY COUNCIL COMMITTEE REPORT

The Public Works Committee was called to order on June 12, 2013 at 5:00 p.m.

On roll call were members B. Kierstyn, Suhr, Jensen, J. Kierstyn and Wormet.

Others attending: Mayor Baumgartner, Administrator Ellisor and Street Superintendent Mead

*Motion by Jensen, second by Suhr to approve the minutes of the May 15, 2013 meeting as printed. All voted aye.*

## Petitions and Communication

Discussion was held regarding the parade route for the 4<sup>th</sup> of July; the walkway in front of the post office; stop sign replacement and tree damage throughout the City.

## Agenda Items:

### **Review/Recommend WWTP Compliance Maintenance Annual Report:**

*Recommendation by Suhr, second by Wormet to Approve the WWTP Compliance Maintenance Annual Report. All voted aye.*

### **Report on Public Works Department Activity:**

Two hydrants on Juneau Street were replaced and elevated by City Crews. Office upgrades at City Hall are progressing very well and anticipated to be ready for occupancy by the end of June.

### **Discussion Relating to South Business Park – EDA Project-Other Development Projects:**

A discussion was held regarding grass seed growth along storm water management ponds. It was noted that the pond areas would be inspected and considered for possible warranty correction if necessary. Administrative cost was compiled and included for reimbursement to the City in the final EDA draw.

### **Discussion/Recommend Confined Space (Manhole Entry) Certification:**

Concern was expressed over not having a certified department or personnel available to meet safety requirements to allow entry into confined spaces. Available training sources for confined space safety compliance will be contacted to research available options.

### **Discussion/Recommend Crosswalk Permitting**

It was requested Street Superintendent Mead contact the DOT regarding revising crosswalk patterns in certain locations on Main Street.

*Recommendation by J. Kierstyn, second by Suhr to contact the DOT for the crosswalk. All voted aye.*

### **Bids for Clearing South East Business Park Property (32 acres):**

Administrator Ellisor explained that basic specifications for land clearing and grubbing were being provided by MSA and Associates.

*Motion by J. Kierstyn, second by Suhr to adjourn. All voted aye.*

Bill Kierstyn\RAE\mlk

Committee Chairperson

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**NEXT COMMITTEE MEETING:** July 17, 2013 at 5:00 pm

**AGENDA:**

THE MINUTES ARE DRAFT AND SUBJECT TO COMMITTEE APPROVAL