

These are the minutes of the Regular Session of the City of Adams, WI held on November 4, 2013 in the City Municipal Building.

Meeting was called to order by Mayor Baumgartner. On roll call were Alderpersons Jensen, Kierstyn, Marti, Scott, Suhr, Mayor Baumgartner and Administrator Ellisor. Alderperson Hilson and Street Superintendent Mead were excused.

The Pledge of Allegiance was recited.

Motion by Jensen, second by Suhr to approve the minutes of the meeting held October 21, 2013 as printed. Roll call vote, all voted aye.

Petitions and Communications: None.

Report of Standing Committees:

Personnel Committee:

Agenda Items:

Motions were made to Adjourn from Open Session and Immediately Reconvene in Closed Session for the Purpose of Considering Employment Promotion, Compensation or Performance Evaluation Data s19.85(1)(c) - Chief of Police and Administrative Staff Position– SS19.85(1)(c)

Closed Session. Agenda Items: Discussion/Review Relating to Police Chief and Administrative Staff Position Salary and Benefits. Motions were made to adjourn to open session. Open Session: Agenda Items: Discussion/Recommendation Relating to Police Chief and Administrative Staff Position Salary and Benefits. Recommendations were made to approve Police Chief and Administrative Staff Position Salary and Benefits.

Downtown Development Commission:

In Petitions & Communications: A discussion was held suggesting that City Council dedicate a tree in Lions Park in memory of Marcella Hardin.

Agenda Items: Discussion/Review General Development & Activity Affecting the Main Street. A discussion was held regarding speeding up the progress of the startup for the Lions Park Development, considering a date to vacate part of Hazel Street, coordinating farmers markets in the Lions Park, creating visible signage to show upcoming progress to the park and advertising in the paper asking the community “what would you like to see”. A discussion was also held regarding creating a calendar of ideas and sponsors of events to have in the park.

Update on City/GEITS Development - BJS is the contractor and Graf Engineering is the engineering firm that was selected for the GEITS project. New market tax credits will be assigned along with TIF updates.

Discussion/Planning on Obtaining Contacts (Existing and New Main Street Businesses) for Next Month’s Informational Meeting- A discussion was held regarding planning a meeting at the end of May 2014 with business owners in the City and in Friendship to give input to what they would like to do in regards to City improvements and personal property improvements.

Discussion/Update – Regarding Effort to Amend TIF#2 and TIF#3 Plan (MSA). The Board of Commissioners of Public Lands and the City are coordinating funds for the GEITS project. TIF#4 is being developed.

Policy & Procedure Committee:

Discussion/Recommendation Relating to Snowmobile Routes Ordinance – West Sherman Street: Street Superintendent Mead gave an outline of the alternate snowmobile route. The proposed route will come off the existing trail going Northeast onto Fred and Irene Steffen’s property located in the Town of Adams. The trail will enter the south west corner of Terrance Garmon’s property (parcel 201-513-0000), then East along the South edge, then North on the East side to the Sherman Street crossing, then on a Northeast angle crossing Sherman Street to the Disch property (parcel 201-506-15).

Garmon stated that he felt this was the best alternative for all property owners on Sherman Street as he did not want snowmobiles going down the road in front of his property either.

Residents were concerned about trespassing, the vacant house east of the route, posted speed limit and questioned changing the route to cross Hwy 13.

Recommendations were made to Approve the Snowmobile Route as Presented.

Report of City Officers:

Mayor Baumgartner: Reported that the turbines should be here tomorrow, one will be installed at Burt Morris Park later in November or early December for display. The other will be installed at the UW Research Development in Madison where GEITS has their other office location. At the Downtown Development meeting, it was discussed that a tree be planted in the spring at Lions Park as a memorial to Marcella Hardin who was a past Council Member and served on several committees. She stated that Marcella will be missed.

Administrator Ellisor: Reported that the personnel minutes should only reflect the recommendation of the Police Chief Salary and Benefits as there was no action on the Administrative position. These minutes will need to be corrected at the next Personnel meeting. He stated that he spent over two days in California to meet the Technology Approval Group. The group consisted of major water and sewer utilities in Southern California, Denver, San Diego and other cities. Our presentation was well received and there was a lot of follow-up discussion from those in attendance along with several congratulations. Many in attendance were familiar with GEITS and there is a return visit in the works as it was rewarding. He is proceeding with the various finance packets for the infrastructure development, GEITS matrix and the whole conversion of the City. This is to become that "Model" for other communities that will visit and look to follow. He will further update the finance members at the meeting tomorrow, as it is budget time and we will need to schedule additional meetings as we progress. SB Friedman & Company from Chicago is the financial firm we are working with on restructuring our TIF's and optimizing what they can do with the new development and investments.

New and Unfinished Business:

Motion by Scott, second by Suhr to Adopt Ordinance 10-2013 Relating to Snowmobile Routes and Trans Designated (West Sherman Street - Cross Over). Roll call vote, all voted aye.

Motion by Kierstyn, second by Marti to Approve the Agreement for Chief of Police Salary and Benefits (Brett Anderson). Administrator Ellisor stated that this is based on the standard agreement that was for previous Chiefs and other employees. He met with Brett Anderson this morning on the terms. The commencement date will be Monday, November 11th and gave a review of the revisions: He stated this is an annual (Calendar Year) agreement and the first two (2) months will be prorated, then renewable on January 1 each year. Some items have been stricken, such as the termination or non-renewal, due to it is accountable through the State Statutes which takes precedence and was mutually agreed that it does not have to be included. For residency, the mileage will be twenty five (25) miles from City limits. The salary will be Fifty-Eight Thousand Five Hundred (\$58,500) Dollars. The retirement is stricken as he is retired from a Wisconsin Retirement community and would not be eligible for retirement benefits. The Insurance is another item he is not eligible for and he already has a source for insurance. The rest is standard and it worked out to be a very good fit in a lot of regards and worked out to both parties benefit. **Roll call vote, all voted aye.**

Motion by Suhr, second by Jensen to Approve Payment of Bills. Roll call vote, all voted aye.

Motion by Marti, second by Jensen to Adjourn. Roll call vote, all voted aye.

Respectfully Submitted,
Janet L. Winters, CMC, WCMC, CMTW
Clerk/Treasurer