

These are the minutes of the Regular Session of the City of Adams, WI held on December 1, 2014 in the City Municipal Building.

Meeting was called to order by Mayor Baumgartner. On roll call were Alderpersons Hilson, Jensen, Kierstyn, LaQuee, Marti, Roseberry, Mayor Baumgartner and Street Superintendent Mead.

Consent Agenda:

1. Approval of Council Meeting Minutes:
 - a. November 17, 2014 Regular Session
2. Committee/Commission/Authority/Advisory Minutes:
 - a. November 19, and November 25, 2014 Finance Committee
3. Operator License(s)
 - a. November 17, 2014 – December 1, 2014 *Kaylee Sleeman*

Motion by Kierstyn, second by Jensen to approve the Consent Agenda as presented. Roll call vote, all voted aye.

Consent Agenda: Committee/Commission/Authority/Advisory Minutes

Finance Committee – November 19:

In Petitions and Communications: Mayor Baumgartner stated that a Binder with the Ambulance Meeting Minutes will be kept in the front office if anyone would like to review them. Roseberry suggested to value everybody's time, meetings should be doubled or tripled up, maybe on Mondays before Council and committee minutes be attached with the Council Agenda packets. (The Clerk's office will email the minutes and attach the copies to the Council Agenda packets.)

2015 Budget Review: Mayor Baumgartner stated that the 3% Water and an 8% sewer rate increase will be effective on the second quarter 2015 statements. We will need to look into being more efficient such as putting garbage on the utility bills. She stated that the PSC is excited about the Village of Friendship and City combining utilities. She is setting up a meeting with Julie Giese at Rural Development regarding funds they may have available for costs of an outside consultant for the Intergovernmental Agreement.

General Fund – Mayor Baumgartner stated that the changes that had been made were in the General Fund, nothing changed in the water, sewer and TIF's budgets that were handed out at the previous meeting. The amounts for the Fire District, Ambulance and Assessor have been corrected with most of it coming from various departments Capital Projects. Adjustments have been made in the revenue for Operators as well as in expenditures for Elections and the Clerk's budgets. Roseberry questioned the \$10,000 budgeted for Streets Department Equipment Repair to past years budgeted amounts and the actual. She questioned the breakdown of the Clerk and water & sewer. Mayor Baumgartner stated we have the Capital Equipment Fund to use if needed. Winters stated that the breakdown is 30% to Clerk, 25% to water & sewer each and 10% to each TIF. This breakdown is for Administration as well. Mayor Baumgartner explained that we want to maintain the levy year after year because if we drop it we won't get it back. If you have more in one line item budget, you can do an adjustment to another line item. She explained that the \$65,600 Intergovernmental Revenue is from TIF to the General Fund. Discussion was held on the Administration budget and Budgeting for new Christmas decorations.

TIF's – The revenue has decreased due to the levy amounts from Mid-State as well as the A-F School and County decreases.

Recommendations were made to Approve Payment of Bills.

Finance Committee – November 25:

In Petitions and Communications: A reminder of the Public Hearing will be at 5:30 p.m. prior to Council on December 1st.

2014 Budget Review: The Revenues with Comparison to Budget reports were reviewed. Mayor Baumgartner stated that there are funds available in TIF#3 Downtown Improvements for items such as a new Swag, Outside Speakers and Benches that we would like to get before the end of the year.

2015 Budget Review: General Fund – Mayor Baumgartner reviewed the General Fund. Changes were made due to the Assessors Contract for \$23,000 for the next three years. Tara our Auditor suggested to reimburse the General Fund through the TIF in one year from \$65,000 to \$86,000. This will leave the TIF balance at \$26,000 and these funds will be put back into the Capital Improvement line items. It will refurbish itself for the upcoming years. The Levy will be the same with no decrease in services and the Mill Rate will remain the same at \$4.30. We really need to look at putting the \$40,000 garbage charges on the utility bill next year. Questions were asked of properties that are not on the utility and those that have their own garbage pickup. Separate statements would need to be generated to those not on the utility. Roseberry questioned the funds in the Administration Budget. Mayor Baumgartner stated that she feels we need an Administrator.

It was the Consensus of the Committee to send the 2015 Budget to Council.

Discussion/Approval Relating to Delinquent Invoice(s): Clerk Winters stated that we have one substantial Delinquent Personal Property Tax. She asked for authorization to contact Attorney Richards-Bria for her to send a letter regarding the outstanding amount and possibly the repercussions. Motion by Marti, second by Hilson to Authorize Clerk Winters to Contact Attorney Richards-Bria Regarding the Delinquent Personal Property Tax. All voted aye.

Recommendations were made to Approve Payment of Bills.

Petitions and Communications: None.

Report of City Officers:

Mayor Baumgartner read the Arbor Day 2014 Proclamation recognizing the City for the twentieth year as “Tree City U.S.A.” Community:

Whereas, the City of Adams has long recognized and appreciated the importance of trees in the quality of our environment and our lives and;

Whereas, the value of planting and maintaining trees is recognized in terms of enhancing the environment, saving energy, providing habitat for wildlife, beautifying our community; and

Whereas, since 2005 the City of Adams invested over \$90,000 into reforestation and maintenance of the City’s residential street areas; and

Whereas, street trees are among the greatest enhancements to a community’s neighborhood or commercial setting, yet urban areas are among the harshest setting for trees to survive; and

Whereas, equally important to planting trees is maintaining and preserving the existing tree stock within the City and the City of Adams has made a commitment to maintain and foster the health and vitality of this valued community resource; and

Whereas, the City of Adams will celebrate Arbor Day by recognizing the replanting of a City nursery tree in a City street terrace setting; and

Whereas, the City of Adams is proud to be recognized as a twenty year “Tree City U.S.A.” community and, for the City’s progressive commitment and emphasis place upon community forestry;

Now, therefore, be it resolved that I, JanAlyn Baumgartner, Mayor of the City of Adams, do hereby proclaim

Wednesday, November 26, 2014

As Arbor Day

In the City of Adams and encourage our residents to become more aware of the importance trees play in protecting our environment and improving the quality of life in our community.

Mayor Baumgartner reminded everyone of the Alternate Street Side Parking is in effect.

New and Unfinished Business:

Motion by Marti, second by Kierstyn to Adopt Resolution 2014-15R (see Appendix B of Minutes Book) which adopts the 2015 Budget as follows:

Section 1: There is hereby appropriated out of the receipts of the City of Adams, for the year 2015 including monies received from the general property tax levy to the various funds and purposes established in the budget as presented as follows:

Revenues:	Y-T-D	2014	2015	% Increase/ (Decrease)
	9/30/2014	Projected	Budget	
Taxes (other than property)	22,478	22,478	24,450	8.07%
Intergovernmental Revenue	240,822	789,092	753,819	-4.68%
Regulation/Compliance	27,508	34,430	33,820	-1.80%
Public Charges for Services	5,189	5,972	5,050	-18.26%
Intergovt. Charges for Services	0	0	85,800	100.00%
Interest Revenues	291	2,000	2,000	0.00%
Miscellaneous Revenues	10,197	17,042	19,734	13.64%
Total Revenues	\$306,485	\$871,014	\$924,673	5.80%

Expenditures:

General Operations	253,906	317,181	281,671	-12.61%
Public Safety	414,632	557,356	559,380	0.36%
Public Works	274,956	345,304	350,442	1.47%
Recreation	21,095	28,361	28,580	0.77%
Total Expenditures	\$964,589	\$1,248,202	\$1,220,073	-2.31%
General Fund Debt Service	0	0	4,600	100.00%
Total Expenditures & Debt	964,589	1,248,202	1,224,673	-1.92%
General Fund Surplus/(Deficit)	(658,104)	(77,188)	0	#DIV/0!
General Prop Tax Levy	0	300,000	300,000	0.00%

General Fund Balance Forwarded

104,984	344,308	344,308	0.00%
---------	---------	---------	-------

	All Funds Special Revenue Fund	Capital Imprvmnt Fund	TIF Districts Fund	Water/Sewer Utility Fund
Total Revenue	0	30,000	430,259	909,200
Total Expenditures	0	30,000	430,259	909,200
Excess (Def.)	0	0	0	0
Balance 1-1-12	0	176,000	137,000	135,000
Balance 1-1-13	0	340,000	25,000	207,000
			Anticipated Mill Rate (Before TIF)	\$3.31
			Anticipated Mill Rate (After TIF)	\$4.30

	2013 Levy	2014 Levy	2015 Levy	% change
General Fund	\$291,178	\$300,000	\$300,000	0.00%
Debt Service	\$116,763	\$0	\$4,600	#DIV/0!
				Estimated
	12/31/12	12/31/13	12/31/14	12/31/15
Outstanding General Obligation Debt	\$1,670,000	\$800,000	\$795,600	\$1,215,000
Total Debt Capacity	\$4,285,420	\$4,100,000	\$4,100,000	\$4,000,000
Available Debt Capacity	\$2,615,420	\$3,300,000	\$3,304,400	\$2,785,000

Section 2: There is hereby levied a tax of \$300,000 levied upon all taxable property within the City of Adams as returned by the Assessor in the year of 2014 for uses and purposes as set forth in the "2015 Municipal Budget".

Section 3: The City Clerk is hereby authorized and instructed to spread the said tax upon the current tax roll of the City of Adams.

Section 4: This shall take effect upon publication of the minutes of this meeting.

Roll call vote, all voted aye.

Motion by Jensen, second by Hilson to Approve Payment of Bills. Roll call vote, all voted aye.

Motion by Marti, second by Roseberry to Adjourn. Roll call vote, all voted aye.

Respectfully Submitted,
Janet L. Winters, CMTW, CMC, WCMC
Clerk/Treasurer