

These are the minutes of the Regular Session of the City of Adams, WI held on February 16, 2015 in the City Municipal Building.

Meeting was called to order by Mayor Baumgartner after Alderperson Jensen arrived. On roll call were Alderpersons Jensen, Kierstyn, LaQuee, Roseberry, Mayor Baumgartner and Chief Anderson. Alderperson Hilson and Marti were excused.

Consent Agenda:

1. Approval of Council Meeting Minutes:
  - a. February 2, 2015 Regular Session
2. Committee/Commission/Authority/Advisory Minutes:
  - a. February 3, 2015 Planning & Zoning Commission
  - b. February 11, 2015 Public Works Committee
  - c. February 12, 2015 Policy & Procedure Committee
  - d. February 12, 2015 Adams County Fire District
3. Operator's License
  - a. February 2, 2015 – February 16, 2015. *There were no licenses.*

**Motion by Kierstyn, second by Roseberry to approve the Consent Agenda as presented. Roll call vote, all voted aye.**

**Consent Agenda: Committee/Commission/Authority/Advisory Minutes**

**Planning & Zoning Commission - February 3, 2015**

Agenda Items:

Review/Discussion Relating to Zoning Code: Discussion with Brian and John of Property Works introducing their future plans and requesting to add Lawn & Garden Center to 13-1-28 Zoning Code.

Review/Recommendation Relating to Zoning Code Ordinance 13-1-28 Creating Lawn & Garden Center in C-1: Recommendation by White, Second by Burke to amend Zoning Ordinance Code 13-1-28 to create Lawn & Garden Centers in C1. All voted aye.

Motion by Roseberry, second by Scott to adjourn. All voted aye.

**Public Works Committee - February 11, 2015**

Petitions and Communications: Discussion held regarding getting oil in bulk for the Public Works Department. Looking for additional bids for bulk oil. Discussion held regarding purchasing salt from the State and the efficiencies that can be gained.

Agenda Items:

Report on Public Works Department Activity:

Roads are in good shape and are ready for the next snowfall

Responded to a water leak at a residence on Linden Street

Hydrant damage

Discussion Relating to Section 9-1-7 Relating to Water and Sewer Lateral Installation Charges (Ordinance 01-2015) Discussion held regarding updating language prior to final approval.

Discussion/Recommendation Relating to Ordinance 01-2015 Relating to Water Utility Rates Recommendation by Roseberry, second by Kierstyn to approve Ordinance 01-2015 Relating to Water Utility Rates. All voted aye.

Discussion/Recommendation Relating to Ordinance 02-2015 Relating to Sewer Utility Rates Recommendation by Kierstyn, second by Wormet to approve Ordinance 02-2015 Relating to Sewer Utility Rates. All voted aye.

Discussion/Recommendation Relating to Ordinance 06-2015 Amending 10-1-13-Heavy Traffic Route

Discussion was held regarding alternate routes and to refer it to Policy.

Discussion Relating to Sewer Credit Discussion was held regarding the request for sewer credit. More information is being requested before any decisions are made.

Discussion/Recommendation Relating to Lease Extension – US Cellular Recommendation by Wormet, second by Roseberry to approve Lease Extension with US Cellular. All voted aye

Motion by Roseberry, second by Wormet to adjourn. All voted aye.

### **Policy & Procedure Committee - February 12, 2015**

Petitions & Communications: Roseberry asked the committee if future meeting dates could be held the 1st Monday of the month prior to the Council Meeting. The committee agreed to the change of date. The next Policy Meeting will be held Monday, March 2nd at 5:00 p.m.

#### Agenda Items

Discussion/Recommendation Relating to Ordinance 01-2015 Relating to Water Utility Rates. Recommendation by Kierstyn, Second by Jensen to make the noted changes to section 9-1-7 (Lateral Installation Charge) and send Ordinance 01-2015 Relating to Water Utility Rates to Council. All voted aye.

Discussion/Recommendation Relating to Ordinance 02-2015 Relating to Sewer Utility Rates. Recommendation by Kierstyn, Second by Jensen to send Ordinance 02-2015 Relating to Sewer Utility Rates to Council. All voted aye.

Discussion/Recommendation Relating to Ordinance 06-2015 Amending 10-1-13 – Heavy Traffic Routes. Discussion was held. The Ordinance amendment currently read: From Liberty Street South on Oak Street to the far most Southerly Kwik Trip Driveway. Discussion was also held on eliminating some parking on designated roads. Recommendation by Kierstyn, Second by Jensen to send Ordinance 06-2015 to Council with changes that encompass Park Street & Lincoln Street from Oak Street east to Main Street (Hwy 13). All voted aye.

Discussion/Recommendation Relating to Resolution Fee Schedule – Police Department. Recommendation by Kierstyn, Second by Jensen to send to the Finance Committee. All voted aye.

Discussion Relating to Residential Rentals. Discussion was held on the sample material distributed such as: ordinances, applications, registration and miscellaneous informational literature. Clerk Winters will make amendments to present at the next meeting.

Discussion Relating to possible changes to Zoning Ordinance 15-5-3 - Fences. To be discussed further at the next meeting.

Discussion Regarding to Ordinance Codification. The committee will continue reviewing the ordinances.

Motion by Kierstyn, Second by Jensen to adjourn. All voted aye.

### **Adams County Fire District - February 12, 2015**

Motion by Berry, second by Jensen to approve the minutes of the January 8, 2015 meeting. All voted aye.

#### Agenda Item

Motion by Johnson, second by Jensen to approve the Finance Report. All voted aye.

#### Chief's Report:

There were 10 calls since the last report

Sediment problems with tanker

1st quarter payments from the City of Adams, Town of Adams and Easton of \$7,264.57 was deposited into the Major Equipment Replacement fund.

No action taken on Easton fill site.

Motion by Thiesen, second by Johnson to adjourn. All voted aye.

Petitions and Communications: None.

Report of City Officers:

Mayor Baumgartner reported that we have received information from Curtis Andrews of John Deere Landscapes on Emerald Ash Borer. They will be here in May to give a demonstration at the park and encourages any Council Member to attend. The Emerald Ash is moving quickly this way and we have mature ash trees in around the tennis court and are considering the cost of treatment to save them because it would be a shame to lose them.

We are going to add two more planters to Hazel Street to replace the barricades. The Downtown Development Commission will be looking at costs for replacement planters this month then to Council.

Chief Anderson stated he has completed department evaluations. They will be completed annually starting next November or December.

New and Unfinished Business:

Mayor Baumgartner stated all the ordinances before the Council tonight have been discussed and reviewed a number of times at different committees.

**Motion by Kierstyn, second by Jensen to adopt Ordinance 01-2015** (see appendix A of Minutes Book) **Relating to Water Utility Rates** (3% increase commencing March 12, 2015). **Roll call vote, all voted aye.**

**Motion by Roseberry, second by Kierstyn to adopt Ordinance 02-2015** (see appendix A of Minutes Book) **Relating to Sewer Utility Rates** (8% increase commencing March 12, 2015). **Roll call vote, all voted aye.**

**Motion by LaQuee, second by Roseberry to adopt Ordinance 05-2015** (see appendix A of Minutes Book) **Relating to Zoning Code** (creating #51 to 13-1-28). **Roll call vote, all voted aye.**

**Motion by Kierstyn, second by Jensen to adopt Ordinance 06-2015** (see appendix A of Minutes Book) **Relating to Heavy Traffic Routes.** LaQuee mentioned the cracks and questioned the base on Oak Street. The base should be 8"-10". Kierstyn stated he has spoken to the City Engineers and there is a 7" of base gravel and adding the additional intersections we are displacing the weight load so they are not just turning on Liberty St. Oak Street has a sand base which is an advantage versus a clay base. He stated it will be 10-15 years before we have to touch the road although we will have maintenance issues. LaQuee questioned if we had to eliminate parking on Liberty. Kierstyn stated no they can use the other roads. Mayor Baumgartner stated that we will probably have more discussion on the parking after construction. *(Creating routes from the far most southerly Kwik Trip driveway on N. Oak Street North to W. Lincoln St. including W. Liberty St., W. Park St., and W. Lincoln St. from N. Oak St. to N. Main St.).* **Roll call vote, all voted aye.**

**Motion by Kierstyn, second by Jensen to Approve Payment of Bills.** **Roll call vote, all voted aye.**

**Motion by Kierstyn, second by Roseberry to Adjourn.** **Roll call vote, all voted aye.**

Respectfully Submitted,

Janet L. Winters, CMC, WCMC, CMTW  
Clerk/Treasurer