

These are the minutes of the Regular Session of the City of Adams, WI held on August 17, 2015 in the City Municipal Building.

The Pledge of Allegiance was recited.

Meeting was called to order by Mayor LaQuee. On roll call were Alderpersons Eggebrecht, Hilson, Marti, Pantaleo, Roseberry, Mayor LaQuee, Chief Anderson and Street Superintendent Bob Berry. Alderperson Hanson was excused.

Motion by Eggebrecht, second by Pantaleo to approve the minutes of the meeting held August 3, 2015. Roll call vote, all voted aye.

Petitions and Communications: None.

Report of Standing Committees:

Public Works Committee:

The Public Hearing was called to order on August 12, 2015 at 5:00 p.m.

On roll call were members Marti, Hilson, Eggebrecht and Menck.

Others attending: Mayor LaQuee, Jeff Moore and Street Superintendent Berry.

Public Hearing

Notice issued of Ordinance Sec. 6-4-9 Removal of Trees and Stumps (a) Dangerous, Obstructive and Infected Trees. Property located in Block 7, Lot 4, Stephens Subdivision, parcel 201-00625-0000.

Motion by Hilson, second by Menck to adjourn Public Hearing and Immediately Reconvene in Open Session. All voted aye.

The Public Works Committee was called to order on August 12, 2015 at 5:01 p.m.

On roll call were members Marti, Hilson, Eggebrecht and Menck.

Others attending: Mayor LaQuee, Jeff Moore and Street Superintendent Berry.

Motion by Eggebrecht, second by Hilson to approve the minutes of the July 8, 2015 meeting as printed. All voted aye.

Petitions and Communications: Mayor LaQuee informed the committee that there will be 2 community service people coming next week.

Agenda Items:

Motion Relating to Notice issued of Ordinance Sec. 6-4-9 Removal of Trees and Stumps (a) Dangerous, Obstructive and Infected Trees. Property located in Block 7, Lot 4, Stephens Subdivision, parcel 201-00625-0000: No action taken as property owner has already removed trees.

Discussion/Recommendation Regarding Ammonia Testing WWTP: WWTP Operator Jeff Moore explained that ammonia testing will soon be required by the DNR and purchasing this equipment will save time and money at the WWTP. Recommendation by Eggebrecht, Second by Hilson to send to the Finance Committee to Purchase a Spectrophotometer (approximately \$4000) and a Digester (approximately \$1200) not to exceed \$5500. All voted aye.

Discussion/Recommendation Regarding Fence at PW Building: Recommendation by Hilson, Second by Menck to send to the Finance Committee to Purchase from American Fence Co to put up fence not to exceed \$3,999 (plus \$2,420 3-strands of barb wire). All voted aye.

Discussion/Recommendation Regarding Purchasing 3 – 2” Water Meters: Recommendation by Hilson, Second by Menck to send to the Finance Committee to Purchase Meters not to exceed \$2439. All voted aye.

Discussion/Recommendation Regarding Burt Morris Park Building Roofs: Recommendation by Menck, Second by Hilson to send to the Finance Committee to Purchase roofs not to exceed \$2,000 for all buildings at Burt Morris Park. All voted aye.

Discussion/Recommendation Regarding Replacement of Green Shed Door at PW Building: Estimated cost is \$1,230 and further discussion postponed until Spring.

Discussion/Recommendation on Selling Old Equipment: Toro Mower and Blower, Old Trash Pump WWTP and Sander for Pick-Up Truck: Superintendent Berry will compile a list of items to put up for bids.
Discussion/Recommendation Regarding PW Employee Training – Tricor Insurance: Tabled until next month.
Discussion Regarding WRWA Expo and Committees: Superintendent Berry will be attending the Expo. It was a consensus of the committee for him to remain on the WRWA Committees.
Discussion Regarding Utility Box for Pick-Up Truck #15: Eventually the box will need to be replaced.
Discussion Regarding Mowing Hwy 13 and R/W: Finished DOT Approved.

Policy & Procedure Committee:

August 6, 2015 -
Petitions & Communications: None
The Personnel Administrative Policies Handbook continues to be revised.

Fire District:

The Adams County Fire District Meeting was called to order on August 13, 2015 - 6:00 p.m. at the City Municipal Building.
On roll call were members Hilson for Pantaleo, Euclide, Berry, Hammond, Cook, Sorensen, and Thiesen.
Others Attending: Chief Rusch
Motion by Thiesen, second by Cook to approve the minutes of the July 9, 2015 meeting. All voted aye.
Agenda Item
Motion by Euclide, second by Berry to approve the Finance Report. All voted aye.
A discussion was held regarding 3 budget scenarios for 2016. The fire district applied for a \$17,100 grant thru Enbridge for fire equipment. Other grant money may be available through North Central Planning.
Chief's Report:
There were 6 false alarms from Northern Bay.
Discussed plans for a new Adams fire station.
The Easton Township allocated \$5,000 to complete the Easton Pond Site Project and by the next meeting they will have the numbers to finish the project.

Mayor LaQuee: Reported two Community Service Workers are scheduled to be here to assist on the improvements at Burt Morris tomorrow and Wednesday, weather permitting.

Chief Anderson: Had nothing to report.

Street Superintendent: Reported the pole that was hit on Main Street has been removed. They are looking into the replacement cost to bill the Insurance Company. He entered into a five year contract with the DOT and can now mow the ditch line at the business park. They have repaired one of the two fire hydrants and waiting for the TECH to fix the other.

New and Unfinished Business:

Motion by Marti, second by Eggebrecht to Adopt Ordinance 10-2015 (see appendix A of Minutes Book) **Wellhead Protection Plan Establishing Land Use. Roll call vote, all voted aye.**

Motion by Marti, second by Pantaleo to Suspend Payments to Adams Friendship High School until January 2016. Roll call vote, all voted aye.

Approve Proposed 2016 Fire District Budget and Allow the City's Representative to Vote on Behalf of the City. Clerk Winters stated there are three proposed budgets presented by the District. The City's 2015 portion was \$41,369.35. The first is an overall increase of \$2,257.00 (*City increase \$53.11, \$41,422.45*), the second allows for some gear to be purchased in an increase of \$14,257.00 (*City increase \$2,133.96, \$43,503.30*), and the third includes all equipment requested to be purchased in an increase of \$46,924.00 (*City increase \$7,798.56, \$49,167.90*). **Motion by Marti, second by Roseberry to send the 2016 Fire District Budget to the Finance Committee. Roll call vote, all voted aye.**

Motion by Marti, second by Hilson to Approve the Ambulance Committees Recommendation and Allow City Representative to Vote on Behalf of the City for Ambulance Services. Roseberry explained the Ambulance Committee put out for bids for Ambulance Service and they received five. They are recommending entering into the service contract with ACES at a cost of \$20.50 per capita. She explained there will be the additional costs for the Attorney who has been reviewing the contract and the Performance Bond. Both will be divided and sent to each of the nine municipalities. **Roll call vote, Eggebrecht – no, Hilson, Marti, Pantaleo, Roseberry – yes.**

Motion by Marti, second by Roseberry to send Agenda Items 5 & 6, Approve Purchase - Ammonia Testing WWTP and Approve Purchase - Fence at PW Building to Finance Committee. Roll call vote, all voted aye.

Motion by Eggebrecht, second by Marti to Approve Purchase - 3 – 2” Water Meters not to exceed \$2,439.00. Roll call vote, all voted aye.

Motion by Eggebrecht, second by Marti to Approve Purchase for Roofs A, B & C as presented, at Burt Morris Park Buildings. It was discussed that buildings D & E can be held off until next year. **Roll call vote, all voted aye.**

Motion by Marti, second by Hilson to Approve A-F Schools Use of Land Site (South Business Park) for Homecoming Bonfire. Roll call vote, all voted aye.

Motion by Roseberry, second by Eggebrecht to Approve Change Date or Combine the September 7, 2015 Regular Session Meeting with the September 21, 2015 Regular Session (Due to Labor Day Monday, September 7, 2015). Roll call vote, all voted aye.

Motion by Marti, second by Hilson to Approve Authorize Issuance of Operator’s License to Rhodes Dobrin. Roll call vote, all voted aye.

Motion by Hilson, second by Pantaleo to Approve Payment of Bills. Roll call vote, all voted aye.

Motion by Roseberry, second by Hilson to Adjourn. Roll call vote, all voted aye.

Respectfully Submitted,

Janet L. Winters, WCMC, CMTW, CMC
Clerk/Treasurer