

ADAMS CITY COUNCIL COMMITTEE REPORT

The Finance Committee was called to order on March 27, 2012 at 5:00 p.m.
On roll call were members Suhr, Scott (for Manthey) and Marti.
Others attending were Mayor Baumgartner, Administrator Ellisor and Chief Hanson.

Motion by Scott, Second by Marti to approve the minutes of the February 28, 2012 meeting as printed. All voted aye.

Petitions and communications: A discussion was held regarding City of Adams logo shirts offer at the Sportz 'n More shop on Main Street.

Agenda Items:

Discussion Relating to CDBG Revolving Loan Fund: Discussion was held regarding the housing improvement deferred loan program. The Committee was advised that loan funds were available for another home improvement loan as a result of repayment of a previous loan. Processing of the loan would be coordinated by Laurie Lindell of the Community Action Agency and City staff.

Discussion/Review/Recommendation Relating to the 2012 Capital Project Budget(s): Discussion was held regarding the EDA South Business Park Project. Construction start date for the project was amended to April 26th.

Housing Authority Contract – Update: Discussion was held regarding the Housing Authority Payment in Lieu of Tax Agreement. The Housing Authority presented a fixed rate for a three year term. The Administrator and Mayor plan to meet with the Housing Authority Manager to discuss the agreement further.

Computer Consultant Proposal – A computer consultant proposal from Rich Huck was presented for review.

Recommendation by Marti, Second by Scott that Council approve Computer Server Installation and Configuration proposal from Rich Huck in an amount up to \$1,875.00 and Consulting support service rate of \$75.00 an hour. All voted aye.

Discussion/Review/Recommendation Relating to the 2012 Capital Project Budget(s): The City Administrator and Chief Hanson provided the Finance Committee an update from the Personnel Committee about discussions regarding Clerk's Office and Police Department administrative staffing. Administrator Ellisor referenced discussion about a three-quarter time administrative position in the Police Department. The Administrator also provided a financial outline of proposed wage and benefit expenses for City personnel. The overall wage and benefit costs to the City as proposed results in decrease in 2012 expenses compared to 2011.

2012 Wage and Benefit Agreements

Discussion was held regarding 2012 City staff wage and benefit agreements. It was explained that, with a couple minor exceptions, a 3% wage increase combined with an approximate six to seven percent decrease in benefit compensation is proposed for full time employees, not including the Police Department. Marti questioned the need for three classified Wastewater Treatment Operators. Marti also

suggested that the personnel support and assistance segment of the Wage and Benefit Personnel Policy be amended. It was recommended that these matters be referred to the respective committees for consideration.

Recommendation by Marti, Second by Scott that the following employment agreements and resolutions be forwarded to Council for action:

Resolution 2012-02R Relating to Building Inspector/Zoning Administrator Salary and Benefits. (5% wage increase)

Agreement Relating to City Administrator Salary and Benefits.

Agreement Relating to Street Superintendent Salary and Benefits.

Resolution 2012-03R Relating to Public Works Employees and Benefits.

Resolution 2012-04R Relating to Part-Time Public Works Seasonal Salary and Benefits.

Resolution 2012-05R Relating to Part-Time Police Officer(s) Salary and Benefits. (No change in rate)

Agreement Relating to Clerk/Treasurer Salary and Benefits.

Resolution 2012-06R Relating to Clerk/Treasurer Confidential Assistant Salary and Benefits.

Resolution 2012-07R Relating to Clerk/Treasurer Confidential Assistant Salary and Benefits.

Resolution 2012-05R Relating to Part-Time Police Officer(s) Salary and Benefits.

All Voted Aye.

Motion by Scott, Second by Marti to adjourn. All voted aye.

Len Suhr\mlk
Committee Chairperson

NEXT COMMITTEE MEETING: April 24, 2012 at 5:00 p.m.

AGENDA:

- Budget Update