

These are the minutes of the Regular Session of the City of Adams, WI held on February 1, 2010 in the City Municipal Building.

Meeting was called to order by Mayor Williams. On roll call were Alderpersons Jensen, LaQuee, Manthey, Newberg, Robinson, Suhr, Mayor Williams, Administrator Ellisor, Attorney Pollex and Street Superintendent Mead. Chief Hanson was excused.

**Motion by LaQuee, second by Jensen to approve the minutes of the January 18, 2010 meeting as printed. Roll call vote, all voted aye.**

Petitions and Communications: Marcia Kaye, reporter for Adams-Friendship Times Reporter newspaper, introduced Cherie Stechly, who will be reporting the Common Council meetings for the paper.

Report of Standing Committees:

Policy & Procedure Committee: (The Committee met January 21, 2010)

Motions were made to table Fire Pit Regulations.

Recommendations were made to approve the Ordinance Amendment Relating to All Terrain Vehicles.

Recommendations were made to approve the Ordinance Amendment Relating to Snow and Ice Removal.

Recommendations were made to approve the Ordinance Amendment Relating to Possession of Controlled Substances.

Recommendations were made to approve the Municipal Department Services Survey.

Finance Committee: (The Committee met January 26, 2010)

Recommendations were made to not charge for public hearing fees. Discussion was held on how many wells, how many are operational and instructed by Mayor Williams to have Bob Berry and Administrator Ellisor at the February 23, 2010 meeting. Also, discussion was held on conditional use permit fees.

2010 Budget looks good until we get February's numbers. Adjustments won't be made until audits are here.

Recommendations were made to pay the bills.

Report of City Officers:

Mayor Williams: Reported that he attended Senator Feingold's Listening Session on Saturday, January 30, 2010, at Adams-Friendship Elementary School. He stated that 75-100 people were in attendance. All attending had good questions, they reviewed and researched their concerns.

The well is in and the water quality survey has been completed with no major deficiencies. We should have the automated south door installed this week and will be handicap accessible by the next election. On February 10<sup>th</sup> we will start having the new lighting installed. The earlier it is installed, the earlier the City starts saving. The lighting will be changed in all Municipal Buildings. After completion, we will then start on the street lighting. He stated that several different lights are available to try on Main Street.

Administrator Ellisor: Reported that he will be meeting with the DNR on the SDWL program as well as MSA on the project budget. It is underway and the details of the project need to be in order, with respect to the overall budget. He will be working on and preparing information for the Finance Committee and Council regarding the revised debt repayment schedule. In February we need to look at what funds we have available to put towards the Capital project that entails Liberty Street and Cedar Street with curb & gutter and storm drainage. He is looking into what amount of funding is available for the project. He stated that he does have some numbers for the project but needs to look into how much the City can take on financially before proceeding on. The Community Survey that was

referenced in the Policy Committee report is a draft. Prior to completion, a copy will be distributed to all Council members to review.

**Attorney Pollex:** Reported that he and Building Inspector White met last week and reviewed three properties that need to come into compliance. He stated that as far as they can tell until the snow melts, one property is in complete compliance. He stated this is what we want to avoid, litigation and costs of razing. He completed the annual audit letter last week, and reviewed the ordinances that Chief Hanson dropped off. He mentioned that he saw a show on the high efficiency LED stop lights and they do not work well in cold climates. The lights do not throw off enough heat to melt the ice.

**Street Superintendent Mead:** Reported the department is working on snow removal on curbsides, opening storm drains, and vehicle maintenance. Also, we have received back the results of the Sanitary Survey Report from the Department of Natural Resources. The purpose is to evaluate the system's source, facilities, equipment, operation, maintenance, and management relating to providing safe drinking water. The report stated two deficiencies were identified. They were: All existing dead-ends are not equipped with approved hydrants and peristaltic and gear type pumps must be equipped with a pressure relief valve, a pressure gauge and a back pressure valve. The new well ran for three days last week pumping 1000 gallons per minute. The results of the first sample test came back safe and the draw down number is better than expected. There had been two water freeze ups recently. The Mayor questioned, that with the warm weather are they going to be salting. Mead stated yes, when the temperature gets above 20°. LaQuee questioned the continuance of chlorination as the DNR report stated, and the high strength of it in some areas. Administrator Ellisor stated that with the new well, it will be another feed point that will distribute better into the system. Mead stated we will be able to turn down the current one and feed from both points. Mayor Williams stated that this Council had voted and at the time that vote was taken, it was unanimous not to chlorine the water until we are required to, and all construction has ceased some time ago. Mead stated that they kept it going until the sanitary survey report was completed. If your wishes are to have him stop chlorinating, he will stop. Mayor Williams stated that was the wishes of the City Council. LaQuee stated if it's not needed and it does cost \$100-\$150 a month for chlorine. Mead stated that he would encourage everyone to take the time to read the report.

**New and Unfinished Business:**

**Motion by Robinson, second by Newberg to Adopt Ordinance 01-2010 Relating to Street Use Permits.** *Mayor Williams waived the second reading to allow action this evening. Manthey questioned the reading of ordinances in their entirety. Attorney Pollex stated it is discretionary, especially the ones in length, such as the following ordinance which is a page in length. The ordinances are public knowledge; they are posted and available in the Clerk's office, the discretion is up to you and the Mayor. Roll call vote, all voted aye.*

*Mayor Williams stated that Ordinance 02-2010 should be tabled to be reviewed further. Attorney Pollex stated that the proper procedure to motion to table then it immediately moves to a vote without any discussion. The committee can come back with an amendment or it can be amended "moved" from the floor at Council. Because it is on the agenda it has to be considered by a reading and a motion to approve, turned down or to be tabled, those are your options. Motion by LaQuee, second by Suhr to Table Ordinance 02-2010 Relating to Snow and Ice Removal. Roll call vote; Jensen, LaQuee, Suhr – yes, Manthey, Newberg, Robinson – no. Mayor Williams voted yes. Motion passed.*

**Motion by Manthey, second by Robinson to Adopt Ordinance 03-2010 Regulating Possession of Controlled Substances.** *Mayor Williams waived the second reading to allow action this evening. Roll call vote, all voted aye.*

**Motion by Robinson, second by Suhr to Adopt Resolution 2010-02R Authorizing Fees to be charged.** *Newberg questioned that if there is a Public Hearing that is held prior to the meeting,*

*why do we not want to charge for it, this is causing the tax payers money to have it? Mayor Williams stated that he does not want to see someone have to pay \$500 to have a meeting. Manthey stated that the committees concern was the costs to the City with that extra meeting. Mayor Williams stated that she is right, however, we increased from \$100 to \$275 and feels that is a reasonable step. Newberg questioned the zoning, if changed, aren't there additional costs to update our zoning map? Mayor Williams stated sure, but how far do you want to take it, we can go up to \$1,000. As for office labor, if they weren't doing that, they would have been doing something else. **Roll call vote; Jensen, LaQuee, Suhr, Newberg, Robinson – yes, Manthey – no.** (See Appendix B of Minutes Book for all Resolutions)*

**Motion by Jensen, second by LaQuee to pay the bills. Roll call vote, all voted aye.**

**Motion by Jensen, second by Newberg to adjourn. All voted aye.**

*Meeting adjourned at 6:39 p.m.*

Respectfully Submitted,

Janet L. Winters  
Clerk/Treasurer

DRAFT