

ADAMS CITY COUNCIL COMMITTEE REPORT

The Personnel Committee was called to order on April 28, 2015 at 6:00 p.m.

On roll call were members Hilson, Hanson and Marti.

Others attending were Mayor LaQuee, Alderperson Eggebrecht and Clerk/Treasurer Winters.

Motion by Marti, second by Hilson to approve the January 15, 2015 minutes as presented. All voted aye.

Petitions and Communications: None.

Agenda:

1. Discussion/Review Personnel Administrative Handbook. Discussion was held on recommended revisions. This will be reviewed at the next meeting.
2. Discussion/Recommendation Relating to Hiring Temporary Seasonal Employee for Public Works Department. **Recommendation by Marti, second by Hanson to hire Chris Schiefer for Temporary Seasonal Employee for Public Works. All voted aye.**
3. Discussion/Recommendation Relating to Maintenance Agreement for Downtown District Ornamental Plantings. **Recommendation by Marti, second by Hanson to Approve Maintenance Agreement for Downtown District Ornamental Plantings with Bruce Kuba. All voted aye.**

Motion by Marti, second by Hilson to Adjourn from Open Session and Reconvene in Closed Session for Considering Employment, Promotion, Compensation or Performance Evaluation Data of Public Employee over which the government body has jurisdiction or exercises responsibility- SS 19.85(1)(c) – Public Employees. All voted aye.

Called to order, all present.

Clerk Winters discussed the agenda items then excused herself for further discussion of the Committee.

Discussion Relating to Considering Compensation or Performance Evaluation data of Department Head and Non-Union Public Employee.

Motion by Marti, second by Hanson to Adjourn from Closed Session and Reconvene in Open Session. All voted aye.

Recommendation by Marti, second by Hanson to increase the pay of the Clerk/Treasurer 5% effective January 1, 2015 thru December 31, 2017. All voted aye.

Recommendation by Marti, second by Hanson to increase the pay of the Police Confidential Assistant 1.7%. All voted aye.

Motion by Hilson, second by Hanson to Adjourn. All voted aye.

Bobby Hilson\jlw
Committee Chairperson

NEXT MEETING: TBD

AGENDA: Adopt Personnel changes for City Personnel Manual.

THE MINUTES ARE DRAFT AND SUBJECT TO COMMITTEE APPROVAL